



DEER MOUNTAIN FIRE PROTECTION DISTRICT REGULAR BOARD MEETING MINUTES

6181 COUNTY ROAD 28, COTOPAXI, CO 81223
October 18, 2023 at 6:00 PM

CALL TO ORDER: The meeting was called to order by Rose Abel at 6:00 PM.

DIRECTORS PRESENT: Suzanne Burks, Rose Abel, Nancy Mickelson and Cathy Mask

DIRECTOR ABSENT: Gretchen Abel

PRAYER: Led by Rick Cleveland

PLEDGE of ALLEGIANCE: Led by R. Abel

CHANGE TO THE AGENDA: N. Mickelson added the presentation and board vote to include DMFPD in the CWPP (Community Wildfire Protection Program).

MINUTES APPROVAL

- Motion by S. Burks to approve the September 20, 2023 Meeting Minutes. Second by R. Abel. - Discussion: None - Vote: Unanimous, motion carried.

TREASURER'S REPORT: The September Treasurer's Report and the October 2023 Bill's Paid Report are not available from the CPA. A Special Meeting will be required and scheduled within the next couple of weeks.

- **PUBLIC COMMENT:** None
- **CHAIRMAN'S REPORT:** S. Burks
S. Burks will be stepping down from the board. Applications will be taken for a new board member.
- **VICE-CHAIRMAN'S REPORT:** None
- **CGC REPORT:** None
- **ASSISTANT TREASURER'S REPORT:** None

FAMLI (Family and Medical Leave Insurance Program) coverage - Organizations with under 10 employees are not required to provide coverage. Coverage may be revisited in the future.

Motion by S. Burks to opt out on providing FAMLI coverage to department employees at this time. Second by N. Mickelson. - Discussion: None - Vote: Unanimous, motion carried.

STATION REPORTS: R. Cleveland

Fire/EMS: Since the last meeting the department has responded to a total of 25 calls.

#	Description	#	Description
18	Total EMS calls	3	Smoke investigations
1	Car fire	2	Outside fires
1	Propane leak	33	Training hours

- No new applicants.
- The state required annual training hours per employee is 36 hours. Training includes online, in-house and in collaboration with other agencies.
- Fremont County wood chipping - Glen Vista Property Owners Association (GVPOA) had requested the free use of the county wood chipper. R. Cleveland contacted Mykel Kroll, the Director of Emergency Management for Fremont County. M. Kroll provided the required application. Upon review - county training is required; constant monitoring by staff is mandated; and any equipment damage and liability insurance would be the responsibility of the fire department. R. Cleveland did not pursue applying for the use of the chipper due to staffing constraints and liability concerns. **ACTION ITEM** for R. Cleveland to notify GVPOA.

NEW BUSINESS: Presentation by Laurie McKay

- Developing a Community Wildfire Protection Program (CWPP) has been an ongoing project for Glen Vista for years. A committee was formed within GVPOA to obtain grants. When applying for grants, a CWPP is required. A company was hired to apply for the CWPP that could cover the entire DMFPD. A grant for DM and through DM has a 10% matching fee. The company that the committee has been working with will waive the 10% match because of the income level of

the district. The committee believes it is in the best interest of DMFPD to have a CWPP. The cost is \$30,000 to \$40,000. Properties such as GVPOA, Colorado Acres, Cody Park would be an addendum to the district CWPP. DMFPD covers approx 500 sq miles. Note that Fremont County does not have a CWPP, therefore DMFPD could not be an addendum to that program. Dawn White and Laurie McKay volunteer to take on the project and work with the fire chief. The DM grant request through the State of Colorado must be submitted before October 31, 2023. Fire zones will need to be identified and rated by the fire chief with maps available from Fremont County. **ACTION ITEM** for R. Cleveland.

Motion by N. Mickelson to approve DMFPD inclusion in the CWPP and for Dawn White and Laurie McKay to head the project. The liaison with DMFPD board would be C. Mask. Second by S. Burks. - Discussion: None further. - Vote: Unanimous, motion carried.

ACTION ITEM for committee and C. Mask to submit the grant request by deadline.

OLD UNFINISHED BUSINESS:

- The generators at the station are still not operating. Continued **ACTION ITEM** for R. Cleveland.
- Last month, the purchase request was made to improve the EMS system at Deer Mountain. A proposal to shift to ESO-EHR was recommended and staff requests this purchase be revisited. Again the new software is easy-to-use, more streamlined, used by other agencies (Custer County) and offers features such as LIFEPAK integration that will assist with patient processing. Additionally benefits: import data through bluetooth saving time on reporting; better billing capabilities; reports done in real-time (reports must be filed within 48 hours or licensing is jeopardized); improves patient care with prompts; documents activity; and recovering costs for lost/used equipment. Both training and software support are available. The cost has not changed: one-time cost of \$595 and an annual maintenance fee of \$1990. DM billing rates will soon be increased and help to offset costs. Treasurer, G. Abel has reviewed the budget to make adjustments to accommodate this purchase from this year's budget. **ACTION ITEM** for G. Abel to revisit the purchase request next meeting.
- Motion by S. Burks to review again the purchase request for approval at the next meeting. Second by R. Abel. - Discussion: None - Vote: Unanimous, motion carried.

ANNOUNCEMENTS: S. Burks

- Next regular board meeting scheduled for November 15, 2023 at 6:00 PM.
- A Special Board Meeting will be announced as soon as scheduled.

ADJOURNMENT:

- Motion by R. Abel to adjourn the meeting at 6:36 PM. Second by S. Burks. - Discussion: None - Vote: Unanimous, motion carried.

Respectfully submitted,
Anita Gregg, recording secretary

Note continued ACTION ITEMS:

1. **ACTION ITEM** for G. Abel to review/update/create/change DM email addresses assigned to board members, fire chief and assistant to the chief.
2. **ACTION ITEM** for R. Cleveland to get the generators operational.