



DEER MOUNTAIN FIRE PROTECTION DISTRICT REGULAR BOARD MEETING MINUTES

6181 COUNTY ROAD 28, COTOPAXI, CO 81223
August 16, 2023 at 6:00 PM

CALL TO ORDER: The meeting was called to order by Suzanne Burks at 6:01 PM.

DIRECTORS PRESENT: Suzanne Burks, Gretchen Abel and Nancy Mickelson

DIRECTOR ABSENT: Rose Abel

PRAYER: Led by Rick Cleveland

PLEDGE of ALLEGIANCE: Led by S. Burks

CHANGES TO THE AGENDA: None

MINUTES APPROVAL

- Motion by S. Burks to approve the July 19, 2023 Meeting Minutes. Second by G. Abel - Discussion: None - Vote: Unanimous, motion carried.

TREASURER'S REPORT: G. Abel - *see attachment*

JULY Treasurer's report

Checking account balance as of July 1, 2023	\$ 850,530.54
Month of July deposits	\$ 37,780.66
Income plus beginning balance	\$ 868,311.20
<i>(Per budget mtg, \$268,000 transferred to Capital Improvements fund)</i>	
Expenses to date	\$ 298,676.48
Total checking account funds	\$ 569,634.72
Emergency Reserves	\$ 62,429.82
Capital Improvements	\$ 324,839.27
Engine Debit Account	\$ 6,655.78
Total funds available (7/31/2023)	\$ 963,559.59

- Motion by G. Abel to accept the July Treasurer's Report. Second by N. Mickelson - Discussion: None - Vote: Unanimous, motion carried.

AUGUST 2023 Bill's Paid Report

Checking account balance as of August 1, 2023	\$ 830,530.54
Income thus far in August	\$ 37,780.66
Total income plus beginning balance	\$ 868,311.20
Total expenses to date	\$ 298,676.48
Current checkbook balance (8/16/2023)	\$ 569,634.72

- Motion by G. Abel to approve the August Bill's Paid Report. Second by N. Mickelson - Discussion: None - Vote: Unanimous, motion carried.

- **PUBLIC COMMENT:** None

- **CHAIRMAN'S REPORT:** Suzanne Burks

Appointment of Treasurer

Motion by S. Burks to change G. Abel's position on the DMFPD board - to remove her as Assistant Treasurer and to change her position to Treasurer. Second by N. Mickelson - Discussion: None - Vote: S. Burks-YES; G. Abel-ABSTAIN; N. Mickelson-YES, motion carried.

Appointment of Assistant Treasurer

Motion by S. Burks to change N. Mickelson's position on the DMFPD board - to remove her as Communications, Grant and Construction Director and to change her to Assistant Treasurer. Second by G. Abel - Discussion: None - Vote: S. Burks-YES; G. Abel-YES; N. Mickelson-ABSTAIN, motion carried.

- **VICE-CHAIRMAN'S REPORT:** None

- **CGC REPORT:** None

- **ASSISTANT TREASURER'S REPORT:** None

STATION REPORTS: Rick Cleveland

Fire/EMS: Since the last meeting the department has responded to a total of 21 calls.

#	Description	#	Description
11	Total EMS calls	1	Smoke investigations
2	MVA	1	Down power line
1	Fire	3	Outside fires
2	Lightning strikes	58	Training hours

- One new firefighter applicant.
- Request to purchase 10 CO2/smoke detectors at \$30 each totaling \$300. Verbally approved by G. Abel.

OLD UNFINISHED BUSINESS: N. Mickelson commented that all Deer Mountain emails need to be updated/changed and passwords reset. Note that the fire chief's email name is incorrect. Assistant to the chief, Dave Nowland requested a fire department email address. **ACTION ITEM** for G. Abel to review and correct/complete.

NEW BUSINESS: S. Burks

Safety improvements and building maintenance

After review and inspection of the fire station by licensed and bonded company, Forward Momentum, the board determined that proper venting must be completed before the next heating season for department safety. Quote to install new flues and bonnets etc. and ensure that the roof does not leak. The submitted material and labor cost was \$3,298 to complete and certify the safety improvements. Note this quote does not include charges that may be incurred for broken items. **ACTION ITEM** for S. Burks to gather two additional bids.

Firechief, R. Cleveland commented that two hot water heaters need replacement. Tanks and/or on-demand equipment is under consideration. **ACTION ITEM** for S. Burks to research and obtain three quotes.

ANNOUNCEMENTS: S. Burks - Next regular board meeting scheduled for September 20, 2023 at 6:00 PM.

ADJOURNMENT:

- Motion by S. Burks to adjourn the meeting at 6:13 PM. Second by G. Abel - Discussion: None - Vote: Unanimous, motion carried.

Respectfully submitted,
Anita Gregg, recording secretary

*Supporting documents:
- Treasurer's Information*

Num	Date	Name	Account	Original Amount
	08/01/2023	QuickBooks Payroll Service	Direct Deposit Liabilities	-2,742.51
			Cade Smith	
			Howard Dixon	
			Jerry St John	
	08/15/2023	QuickBooks Payroll Service	Direct Deposit Liabilities	-5,873.82
			Cade Smith	
			Howard Dixon	
			Bryce Gutknecht	
			Leah Lewlen	
			Jerry St John	
			Tamara Jones	
6978	08/16/2023	Combined Regional Communications Authorit	Communications Dispatch	-2,020.38
6979	08/16/2023	Community First National Bank	Truck payment	-2,107.20
			2019 Type 3 Engine Principal	1,867.69
			2019 Type 3 Engine Interest	239.51
6980	08/16/2023	Community First National Bank	Building payment	-2,149.60
			Bldg Interest	503.69
			Bldg Principal	1,645.91
6981	08/16/2023	AT&T	Communications Sta #1	-409.13
6982	08/16/2023	Car Quest	truck 461 washer pump, nozzle	-53.98
6983	08/16/2023	Amazon	Radio case, strap,cord keeper	0.00
6984	08/16/2023	United States Postmaster	- certified letter	0.00
6985	08/16/2023	John Decker	reimbursement	-526.23
			1-1/2" nozzles; plug adaptor	
6986	08/16/2023	SDCEA	Electricity service	-396.56
6987	08/16/2023	The Supply Cache, Inc.	Apparel	-878.73
			headlamp, goggles, helmet, gloves	623.11
			field rations, fog treatment	255.62
6988	08/16/2023	Acorn Petroleum, Inc	Propane	-3,387.92
6989	08/16/2023	Business Options	Medical Billing	-165.34
6990	08/16/2023	Deer Mountain Volunteer Fire Dept.	dewalt saw w/charger for rescue	-397.96
6991	08/16/2023	John Decker	Reimbursement for Ebay purchase	-195.94
			Dewalt grease gun	
6992	08/16/2023	Motorola Solutions	Radio batteries	-1,078.56
6993	08/16/2023	Jim's Tire Service	Tires	-2,443.10
			Dodge 5500 4 tired	
			Pumper 2 tires	
6994	08/16/2023	The Rock Parts Company	multi bank charger	-1,411.95
			4 batteries for pumper	
6995	08/16/2023	Gretchen Abel	Director, Sec. Fees	-100.00
6996	08/16/2023	Rose M. Abel	Director, Sec. Fees	-200.00
6997	08/16/2023	Suzanne A. Burks	Director, Sec. Fees	-100.00
6998	08/16/2023	Nancy Mickelson	Director, Sec. Fees	-200.00

6999	08/16/2023	Anita Gregg	Director/website	-500.00
			Director, Sec. Fees	200.00
			Website Expenses	300.00
7000	08/16/2023	Fremont Co EMS Council	Medical Expenses	-200.00
7001	08/16/2023	Knecht Home Center	Building Repairs	-50.97
7002	08/16/2023	Lenny Merriam, CPA	Accounting	-800.00
				-27,426.88