



DEER MOUNTAIN FIRE PROTECTION DISTRICT SPECIAL MEETING MINUTES

6181 COUNTY ROAD 28, COTOPAXI, CO 81223

December 19, 2023 at 2:00 PM

Directors Present: Rose Abel, Gretchen Abel and Nancy Mickelson

Director Absent: Cathy Mask

Call to Order: Special meeting was called to order by R. Abel at 2:02 PM.

Prayer: Rick Cleveland

Pledge of Allegiance: R. Abel

Motion by N. Mickelson to move to Executive Session pursuant to C.R.S. §24-6-402(4)(f) for discussion of personnel matters involving David Nowlan.

Executive session began at 2:05 PM. Executive session ended at 2:17 PM. - *See attachment*

- Motion by N. Mickelson on the first reprimand of David Nowlan to repeal the reprimand. Second by R. Abel. Discussion: None - Vote: Unanimous, motion carried.
- Motion by N. Mickelson on the second reprimand of David Nowlan to repeal the reprimand. Second by G. Abel. - Discussion: None - Vote: Unanimous, motion carried.

The reprimands were removed following guidance from the DMFPD attorney. David Nowlan is reinstated as a lieutenant at DMVFD.

2022 Financial Audit: Report by Auditor Garran, Ross & DeNardo

The audit report was submitted electronically and reviewed by the board. Following a board vote, it will be finalized and submitted to the State of Colorado. It will be posted on the DMFPD website when made available.

- Motion by G. Abel to approve the 2022 Financial Audit as presented. Second by R. Abel. - Discussion: None - Vote: Unanimous, motion carried.

Nominate an Interim Fire Chief: None

Review and approve a preliminary final 2023 DMFPD Budget: *See attachment*

- Motion by G. Abel to approve the preliminary final evaluation of the 2023 Budget of Deer Mountain Fire Protection District. Second by R. Abel. - Discussion: None - Vote: Unanimous, motion carried.

Old or Unfinished Business: None

Announcements: R. Abel

- Next regular board meeting - January 17, 2024 at 6:00 PM.

Motion to adjourn the meeting by G. Abel. Second by R. Abel. Discussion: None. Vote: Unanimous.

Meeting concluded at 2:22 PM.

Respectfully submitted,
Anita Gregg, recording secretary

Supporting documents:
- David Nowlan statement
- DMFPD Spring 2023 Budget

December 19, 2023

Deer Mountain Board of Directors

I, David Nowlan, am okay with my appeal being public knowledge.

I would also like to have Jerry St. John and Captain Adam Anderson present for my appeal.

Thank you,

A handwritten signature in black ink, appearing to read 'D. Nowlan', written in a cursive style.

David Nowlan

19 Dec 2023

	A	B	C	D	E	F	G	H	I	J	K
1	Deer Mountain Fire Protection District Spring 2023 Budget							2023 Approved Budget	2023 Approved Spring Budget	2023 Fall budget	
2	Carry Forward							\$225,000.00	\$625,000.00	\$625,000.00	
3											
4							Personal Property Exemption	0.00	0.00	450.02	
5							F/D Traffic / Accident Control	0.00	0.00	0.00	
6							Nat'l Fire Reserves for Payroll	190,000.00	190,000.00	190,000.00	
7							Nat' l Fire Reserve for Lease	51,287.00	53,755.52	53,755.52	
8							Nat'l Fire State Fire Payments	0.00	0.00	9,069.87	
9							Gain/(Loss) on Sale of Asset	0.00	0.00	0.00	
10							Medical Income				
11							VA payments	0.00	0.00	0.00	
12							Medicare/Medicaid Payments	4,000.00	4,396.00	6,565.30	
13							Insurance Payments	19,000.00	22,996.00	16,797.61	
14							Patient payments	7,000.00	6,308.00	6,388.98	
15							Medical Income - Other	0.00	300.00	0.00	
16							Total Medical Income	30,000.00	34,000.00	29,751.89	
17							Contributions Income				
18							Contributions,Donations,Hall Rn				
19							Medical Donations	0.00	550.00	0.00	
20							GVPOA - Hall Rental	0.00	0.00	100.00	
21							Contributions,Donations,Hall Rn - Other	0.00	0.00	550.00	
22							Total Contributions,Donations,Hall Rn	0.00	550.00	650.00	
23							Fremont County Tax				
24							Current & Delinq. Interest	418.00	418.00	1,083.55	
25							Current & Delinq. tax	232,409.00	232,409.00	255,170.73	
26							Specific Ownership ABCDF	21,739.00	21,739.00	30,563.31	
27							Fremont County Tax - Other	0.00	0.00	0.00	
28							Total Fremont County Tax	254,566.00	254,566.00	286,817.59	
29							Grants				
30							Grants	0.00	114,495.00	0.00	
31							Total Grants	0.00	114,495.00	0.00	
32							Misc. Inc.& Ins. Claims etc.	0.00	22,218.82	70,097.94	
33							Insurance Proceeds	0.00	0.00	0.00	
34							Total Income	525,853.00	669,585.34	640,592.83	
35							Income Plus Carry Forward	750,853.00	1,294,585.34	1,265,592.83	
36							Expense				
37							2019 Type 3 Engine				
38							2019 Type 3 Engine Principal	21,719.00	21,719.00	22,298.25	
39							2019 Type 3 Engine Interest	4,281.00	4,281.00	2,988.15	
40							2019 Type 3 Engine - Other	0.00	0.00	0.00	
41							Total 2019 Type 3 Engine	26,000.00	26,000.00	25,286.40	
42							Building Lease				
43							Bldg Interest	4,380.00	6,794.23	6,794.23	
44							Bldg Principal	20,907.00	19,000.97	19,666.97	
45							Building Lease - Other	0.00	0.00	0.00	
46							Total Building Lease	25,287.00	25,795.20	26,461.20	
47							Reserved Funds				
48							Capital Improvements Account	0.00	268,300.00	268,300.00	
49							2019 Type 3 Engine - next year	25,287.00	26,000.00	26,000.00	
50							Station 1 Bldg Lease	26,000.00	27,755.00	27,755.00	
51							Emergency Reserves Account	0.00	0.00	0.00	
52							Reserved for Next Years Payroll	190,000.00	236,600.00	236,600.00	
53							Total Reserved Funds	241,287.00	558,655.00	558,655.00	
54							Payroll				
55							National Fire Payroll	0.00	0.00	8,979.67	
56							Fire Mgmt Pay Chief Asst NFIRS	30,000.00	35,400.00	35,400.00	
57							Wildland Payroll(Colorado)	0.00	0.00	0.00	
58							Payroll Other	200.00	1,000.00	250.00	
59							Payroll Wages	145,000.00	170,000.00	170,000.00	
60							Payroll Taxes	14,800.00	30,010.14	30,010.14	
61							Total Payroll	190,000.00	236,410.14	244,639.81	
62							Capital Outlay				
63							Equipment	0.00	0.00	0.00	
64							Generators	0.00	6,400.00	6,400.00	

	A	B	C	D	E	F	G	H	I	J	K
1	Deer Mountain Fire Protection District Spring 2023 Budget							2023 Approved Budget	2023 Approved Spring Budget	2023 Fall budget	
2	Carry Forward							\$225,000.00	\$625,000.00	\$625,000.00	
65	Ambul & EMS Equip							0.00	0.00	0.00	
66	Vehicle Purchase							0.00	0.00	0.00	
67	Capital Outlay - Other							0.00	0.00	0.00	
68	Total Capital Outlay							0.00	6,400.00	6,400.00	
69	State Fire Disbursements										
70	Lodging/Meals/Per Diem							0.00	0.00	0.00	
71	Fire Disbursements							0.00	0.00	0.00	
72	Total Fire Disbursements							0.00	0.00	0.00	
73	Nat'l Fire Expenses							2,198.00	2,708.00	5,227.57	
74	County Treasurers Fees							9,500.00	9,500.00	9,500.00	
75	Director, Sec. Fees							7,700.00	8,900.00	8,900.00	
76	Medical Expenses										
77	Medical Vehicle Expenses/maintenance							1,000.00	7,604.00	7,604.00	
78	Medical Supplies							11,500.00	11,500.00	11,500.00	
79	Medical Training							4,000.00	4,000.00	3,100.00	
80	Medical Billing							4,000.00	4,000.00	4,000.00	
81	Medical Expenses - Other							0.00	300.00	1,200.00	
82	Total Medical Expenses							20,500.00	27,404.00	27,404.00	
83	Administrative, & Tel. Expense										
84	Office Equipment							700.00	700.00	0.00	
85	Background Checks							400.00	400.00	0.00	
86	Bank Service Charges							0.00	0.00	0.00	
87	Website Expenses							1,200.00	1,200.00	1,300.00	
88	Mileage							0.00	0.00	0.00	
89	Dues & Subscription							5,000.00	5,000.00	7,132.74	
90	Miscellaneous							0.00	0.00	8.20	
91	Office supplies										
92	Postage							2,000.00	2,400.00	2,400.00	
93	Office supplies - Other							300.00	300.00	300.00	
94	Total Office supplies							2,300.00	2,700.00	2,700.00	
95	Phone expense							7,000.00	7,000.00	7,000.00	
96	Administrative, & Tel. Expense - Other							0.00	0.00	0.00	
97	Total Administrative, & Tel. Expense							16,600.00	17,000.00	18,140.94	
98	Insurance										
99	Liability Insurance							50,000.00	50,000.00	50,000.00	
100	Workman's Compensation							13,000.00	13,000.00	13,000.00	
101	Insurance - Other							0.00	0.00	0.00	
102	Total Insurance							63,000.00	63,000.00	63,000.00	
103	Professional Fees										
104	Accounting							19,600.00	19,600.00	19,600.00	
105	Election Expense							22,000.00	22,000.00	20.00	
106	Legal Fees							10,000.00	10,000.00	10,000.00	
107	Professional Fees - Other							0.00	500.00	10,156.80	
108	Total Professional Fees							51,600.00	52,100.00	39,776.80	
109	Misc. Expenses										
110	Communications Sta #1										
111	Radio Batteries							100.00	3,600.00	3,600.00	
112	Radio Repairs							300.00	2,000.00	2,000.00	
113	Radios							500.00	109,213.00	1,500.00	
114	Communications Sta #1 - Other							500.00	3,000.00	3,000.00	
115	Total Communications Sta #1							1,400.00	117,813.00	10,100.00	
116	Communications Dispatch										
117	Dispatcher Fees and expenses							8,600.00	10,500.00	11,194.00	
118	Total Communications Dispatch							8,600.00	10,500.00	11,194.00	
119	Fire District Communications - Other							0.00	0.00	33.00	
120	Total Fire District Communications							10,000.00	128,313.00	21,294.00	
121	Station, Bldgs, Grounds										
122	Building Repairs							4,000.00	4,000.00	4,000.00	
123	Janitorial										
124	Supplies							500.00	600.00	600.00	
125	Labor							0.00	0.00	0.00	
126	Janitorial - Other							900.00	900.00	900.00	

	A	B	C	D	E	F	G	H	I	J	K
1	Deer Mountain Fire Protection District Spring 2023 Budget							2023 Approved Budget	2023 Approved Spring Budget	2023 Fall budget	
2	Carry Forward							\$225,000.00	\$625,000.00	\$625,000.00	
127	Total Janitorial							1,400.00	1,500.00	1,500.00	
128	Building Maintenance							3,500.00	10,000.00	10,000.00	
129	Security							0.00	10,000.00	10,000.00	
130	Utilities										
131	Station #1										
132	Electricity							8,000.00	9,000.00	9,000.00	
133	Propane							9,000.00	10,000.00	10,000.00	
134	Station #1 - Other							700.00	700.00	700.00	
135	Total Station #1							17,700.00	19,700.00	19,700.00	
136	Station #2										
137	Electricity							800.00	800.00	800.00	
138	Propane							700.00	700.00	700.00	
139	Station #2 - Other							0.00	0.00	0.00	
140	Total Station #2							1,500.00	1,500.00	1,500.00	
141	Station #3										
142	electricity							0.00	0.00	0.00	
143	Propane							0.00	0.00	0.00	
144	Station #3 - Other							0.00	0.00	0.00	
145	Total Station #3							0.00	0.00	0.00	
146	Total Utilities							19,200.00	21,200.00	21,200.00	
147	Total Station, Buildgs,Grounds							28,100.00	46,700.00	46,700.00	
148	Fire Fighting supply										
149	Apparel							10,000.00	10,000.00	30,218.25	
150	Equipment										
151	Equipment Purchases							500.00	15,000.00	15,000.00	
152	Equipment Maintenance							500.00	6,500.00	5,000.00	
153	Equipment Repairs							0.00	0.00	0.00	
154	Equipment - Other							0.00	0.00	0.00	
155	Total Equipment							1,000.00	21,500.00	20,000.00	
156	Small supplies							1,500.00	1,500.00	1,500.00	
157	Total Fire Fighting supply							12,500.00	33,000.00	51,718.25	
158	Fire Prevention							0.00	1,500.00	1,500.00	
159	Fire Training										
160	Training Expense							8,500.00	5,000.00	5,000.00	
161	Lodging							0.00	0.00	0.00	
162	Miles							0.00	0.00	0.00	
163	Total Fire Training							8,500.00	5,000.00	5,000.00	
164	Rescue										
165	Equipment							0.00	0.00	0.00	
166	Total Rescue							0.00	0.00	0.00	
167	Travel & Ent							0.00	0.00	280.00	
168	Vehicles Expenses										
169	Truck Repairs										
170	Repair							10,000.00	10,000.00	15,000.00	
171	Repair - Other							0.00	2,000.00	2,000.00	
172	Maintenance							7,000.00	8,000.00	15,000.00	
173	Total Truck Repair							17,000.00	20,000.00	32,000.00	
174	Licenses and Registrations							0.00	0.00	0.00	
175	Fuel										
176	Station #1							15,000.00	20,000.00	20,000.00	
177	Station #2							1,500.00	1,500.00	0.00	
178	Fuel - Other							1,500.00	1,500.00	0.00	
179	Total Fuel							18,000.00	23,000.00	20,000.00	
180	Vehicle Supplies & Equipment							1,000.00	1,000.00	0.00	
181	Total Vehicles Expenses							36,000.00	44,000.00	52,000.00	
182	Total Expense							748,772.00	1,292,385.34	1,211,883.97	
183	Net Income							2,081.00	2,200.00	53,708.86	

	A	B	C	D	E	F	G	L	M	O	P	
1	Deer Mountain Fire Protection District Spring 2023 Budget							P&L todate	2023 Budget			
2	Carry Forward							\$625,000.00	625,000.00			
3												
4							Personal Property Exemption	450.02	0.00			
5							F/D Traffic / Accident Control	0.00	0.00			
6							Nat'l Fire Reserves for Payroll	190,000.00	190,000.00			
7							Nat'l Fire Reserve for Lease	53,755.52	53,755.52			
8							Nat'l Fire State Fire Payments	9,069.87	0.00			
9							Gain/(Loss) on Sale of Asset	0.00	0.00			
10							Medical Income					
11							VA payments	0.00	0.00			
12							Medicare/Medicaid Payments	6,565.30	4,396.00			
13							Insurance Payments	16,797.61	22,996.00			
14							Patient payments	6,388.98	6,308.00			
15							Medical Income - Other	0.00	300.00			
16							Total Medical Income	29,751.89	34,000.00			
17							Contributions Income					
18							Contributions,Donations,Hall Rn					
19							Medical Donations	0.00	550.00			
20							GVPOA - Hall Rental	100.00	0.00			
21							Contributions,Donations,Hall Rn - Other	550.00	0.00			
22							Total Contributions,Donations,Hall Rn	650.00	550.00			
23							Fremont County Tax					
24							Current & Delinq. Interest	1,083.55	418.00			
25							Current & Delinq. tax	255,170.73	232,409.00			
26							Specific Ownership ABCDF	30,563.31	21,739.00			
27							Fremont County Tax - Other	0.00	0.00			
28							Total Fremont County Tax	286,817.59	254,566.00			
29							Grants					
30							Grants	0.00	114,495.00			
31							Total Grants	0.00	114,495.00			
32							Misc. Inc.& Ins. Claims etc.	70,097.94	22,218.82			
33							Insurance Proceeds	0.00	0.00			
34							Total Income	640,592.83	669,585.34			
35							Income Plus Carry Forward	1,265,592.83	1,294,585.34			
36							Expense					
37							2019 Type 3 Engine					
38							2019 Type 3 Engine Principal	22,298.25	21,719.00			
39							2019 Type 3 Engine Interest	2,988.15	4,281.00			
40							2019 Type 3 Engine - Other	0.00	0.00			
41							Total 2019 Type 3 Engine	25,286.40	26,000.00			
42							Building Lease					
43							Bldg Interest	6,128.23	6,794.23			
44							Bldg Principal	19,666.97	19,000.97			
45							Building Lease - Other	0.00	0.00			
46							Total Building Lease	25,795.20	25,795.20			
47							Reserved Funds					
48							Capital Improvements Account	268,300.00	268,300.00			
49							2019 Type 3 Engine - next year	26,000.00	26,000.00			
50							Station 1 Bldg Lease	27,755.00	27,755.00			
51							Emergency Reserves Account	0.00	0.00			
52							Reserved for Next Years Payroll	236,600.00	236,600.00			
53							Total Reserved Funds	558,655.00	558,655.00			
54							Payroll					
55							National Fire Payroll	8,979.67	0.00			
56							Fire Mgmt Pay Chief Asst NFIRS	23,266.08	35,400.00			
57							Wildland Payroll(Colorado)	0	0.00			
58							Payroll Other	212.50	1,000.00			
59							Payroll Wages	143,544.11	170,000.00			
60							Payroll Taxes	13,493.45	30,010.14			
61							Total Payroll	189,495.81	236,410.14			
62							Capital Outlay					
63							Equipment	0.00	0.00			
64							Generators	0.00	6,400.00			

	A	B	C	D	E	F	G	L	M	O	P	
1	Deer Mountain Fire Protection District Spring 2023 Budget							P&L todote	2023 Budget			
2	Carry Forward							\$625,000.00	625,000.00			
65	Ambul & EMS Equip							0.00	0.00			
66	Vehicle Purchase							0.00	0.00			
67	Capital Outlay - Other							0.00	0.00			
68	Total Capital Outlay							0.00	6,400.00			
69	State Fire Disbursements											
70	Lodging/Meals/Per Diem							0.00	0.00			
71	Fire Disbursements							0.00	0.00			
72	Total Fire Disbursements							0.00	0.00			
73	Nat'l Fire Expenses							5,227.57	2,708.00			
74	County Treasurers Fees							7,687.56	9,500.00			
75	Director, Sec. Fees							5,200.00	8,900.00			
76	Medical Expenses											
77	Medical Vehicle Expenses/maintenance							0.00	7,604.00			
78	Medical Supplies							10,187.94	11,500.00			
79	Medical Training							140.00	4,000.00			
80	Medical Billing							1,889.00	4,000.00			
81	Medical Expenses - Other							1,200.00	300.00	Ambl insption		
82	Total Medical Expenses							13,416.94	27,404.00			
83	Administrative, & Tel. Expense											
84	Office Equipment							0.00	700.00			900
85	Background Checks							0.00	400.00			
86	Bank Service Charges							0.00	0.00			
87	Website Expenses							1,300.00	1,200.00			
88	Mileage							0.00	0.00			
89	Dues & Subscription							7,132.74	5,000.00			
90	Miscellaneous							8.20	0.00			
91	Office supplies											
92	Postage							200.80	2,400.00			
93	Office supplies - Other							535.52	300.00			
94	Total Office supplies							736.32	2,700.00			
95	Phone expense							3,795.67	7,000.00			
96	Administrative, & Tel. Expense - Other							0.00	0.00			
97	Total Administrative, & Tel. Expense							12,972.93	17,000.00			
98	Insurance											
99	Liability Insurance							35,696.00	50,000.00			
100	Workman's Compensation							7,861.00	13,000.00			
101	Insurance - Other							0.00	0.00			
102	Total Insurance							43,557.00	63,000.00			
103	Professional Fees											
104	Accounting							9,600.00	19,600.00			
105	Election Expense							19.36	22,000.00			
106	Legal Fees							1,446.78	10,000.00			
107	Professional Fees - Other							26.40	500.00			
108	Total Professional Fees							11,092.54	52,100.00			
109	Misc. Expenses											
110	Communications Sta #1											
111	Radio Batteries							1,763.64	3,600.00			
112	Radio Repairs							1,540.64	2,000.00			
113	Radios							1,427.40	109,213.00			
114	Communications Sta #1 - Other							1,497.17	3,000.00			
115	Total Communications Sta #1							6,228.85	117,813.00			
116	Communications Dispatch											
117	Dispatcher Fees and expenses							11,193.92	10,500.00			
118	Total Communications Dispatch							11,193.92	10,500.00			
119	Fire District Communications - Other							0.00	0.00			
120	Total Fire District Communications							17,422.77	128,313.00			
121	Station, Buidgs,Grounds											
122	Building Repairs							273.97	4,000.00			
123	Janitorial											
124	Supplies							0.00	600.00			
125	Labor							0.00	0.00			
126	Janitorial - Other							486.00	900.00			

	A	B	C	D	E	F	G	L	M	O	P	
1	Deer Mountain Fire Protection District Spring 2023 Budget							P&L todote	2023 Budget			
2	Carry Forward							\$625,000.00	625,000.00			
127	Total Janitorial							486.00	1,500.00			
128	Building Maintenance							6,028.97	10,000.00			
129	Security							0.00	10,000.00			
130	Utilities											
131	Station #1											
132	Electricity							4,079.14	9,000.00			
133	Propane							5,766.28	10,000.00			
134	Station #1 - Other							0.00	700.00			
135	Total Station #1							9,845.42	19,700.00			
136	Station #2											
137	Electricity							570.25	800.00			
138	Propane							94.36	700.00			
139	Station #2 - Other							0.00	0.00			
140	Total Station #2							664.61	1,500.00			
141	Station #3											
142	electricity							0.00	0.00			
143	Propane							0.00	0.00			
144	Station #3 - Other							0.00	0.00			
145	Total Station #3							0.00	0.00			
146	Total Utilities							10,510.03	21,200.00			
147	Total Station, Buildgs,Grounds							17,298.97	46,700.00			
148	Fire Fighting supply											
149	Apparel							30,218.25	10,000.00			
150	Equipment											
151	Equipment Purchases							1,288.93	15,000.00			
152	Equipment Maintenance							1,295.46	6,500.00			
153	Equipment Repairs							0.00	0.00			
154	Equipment - Other							0.00	0.00			
155	Total Equipment							2,584.39	21,500.00			
156	Small supplies							272.97	1,500.00			
157	Total Fire Fighting supply							33,075.61	33,000.00			
158	Fire Prevention							1,338.04	1,500.00			
159	Fire Training											
160	Training Expense							0.00	5,000.00			
161	Lodging							0.00	0.00			
162	Miles							0.00	0.00			
163	Total Fire Training							0.00	5,000.00			
164	Rescue											
165	Equipment							0.00	0.00			
166	Total Rescue							0.00	0.00			
167	Travel & Ent							278.13	0.00			
168	Vehicles Expenses											
169	Truck Repairs											
170	Repair							13,527.39	10,000.00			
171	Repair - Other							0.00	2,000.00			
172	Maintenance							10,413.29	8,000.00			
173	Total Truck Repair							23,940.68	20,000.00			
174	Licenses and Registrations							250.00	0.00			
175	Fuel											
176	Station #1							14,338.29	20,000.00			
177	Station #2							0.00	1,500.00			
178	Fuel - Other							0.00	1,500.00			
179	Total Fuel							14,338.29	23,000.00			
180	Vehicle Supplies & Equipment							0.00	1,000.00			
181	Total Vehicles Expenses							38,528.97	44,000.00			
182	Total Expense							1,006,329.44	1,292,385.34			
183	Net Income							259,263.39	2,200.00			