



DEER MOUNTAIN FIRE PROTECTION DISTRICT REGULAR BOARD MEETING MINUTES

6181 COUNTY ROAD 28, COTOPAXI, CO 81223
December 13, 2023 at 6:00 PM

CALL TO ORDER: The meeting was called to order by R. Abel at 6:03 PM.

DIRECTORS PRESENT: Rose Abel, Gretchen Abel, Nancy Mickelson and Cathy Mask

PRAYER: Led by Rick Cleveland

PLEDGE of ALLEGIANCE: Led by R. Abel

CHANGE TO THE AGENDA: N. Mickelson

1. Remove the 2022 Audit Report - The auditor is not available due to the weather, so the report will be postponed. Audit will be heard at a special meeting.
2. Cancel the Executive Session - The session is no longer needed.

MINUTES APPROVAL

- Motion by G. Abel to approve the November 15, 2023 Meeting Minutes. Second by N. Mickelson - Discussion: None - Vote: Unanimous, motion carried.

TREASURER'S REPORTS: G. Abel - (see attachment)

November Treasurer's report

Checking account balance as of November 1, 2023	\$ 527,077.81
Month of November deposits	\$ 12,032.24
Income plus beginning balance	\$ 539,110.24
Expenses to date	\$ 50,693.18
Total checking account funds	\$ 488,416.87
Emergency Reserves	\$ 62,429.82
Capital Improvements	\$ 324,839.27
Engine Debit Account	\$ 6,655.78
Total funds available (11/30/2023)	\$ 882,341.71

Motion by G. Abel to approve the November Treasurer's Report.

Second by R. Abel - Discussion: None - Vote: Unanimous, motion carried.

December 2023 Bill's Paid Report

Checking account balance as of December 1, 2023	\$ 488,416.87
Income thus far in December	\$ 7,022.33
Total income plus beginning balance	\$ 495,439.20
Total expenses to date	\$ 18,346.25
Current checkbook balance (12/13/2023)	\$ 477,092.95

Motion by G. Abel to accept the December Bills Paid Report.

Second by N. Mickelson - Discussion: None - Vote: Unanimous, motion carried.

Motion by R. Abel to defer to the DMFPD attorney for guidance, the email correspondence of 12/11/2023 sent to the board, state agencies and media. Second by N. Mickelson - Discussion: None - Vote: Unanimous, motion carried.

Motion by N. Mickelson to identify G. Abel as point of legal contact with the attorney in reference to the 12/11/2023 correspondence. Second by R. Abel. - Discussion: None - Vote: Unanimous, motion carried.

Motion by G. Abel to pass a resolution that states the DMFPD agrees to cancel access for Sherry Hastings on all DMFPD accounts and eliminate her as a signatory on the DMFPD accounts at the Bank of the San Juans effective December 13, 2023. Second by N. Mickelson - Discussion: None - Vote: Unanimous, motion carried. - (see attachment)

• PUBLIC INPUT: (see attachment)

1. A resident commented on his concern with the DMFD Fire Chief refusing his request to open burn. He suggests his five decades of fire experience should allow him to burn the years of accumulated trash/slash on his own property.
2. A tax-paying resident has concerns about the recent information she reviewed about - persons residing in the firehouse with an aggressive dog; the dog defecating within the firehouse; the unacceptable use of an

ambulance; staff firing; the potential of a lawsuit and; infighting affecting fire protection.

The board offered to review the concerns and follow-up with the commenters.

- **CHAIRMAN'S REPORT:** None
- **VICE-CHAIRMAN'S REPORT:** R. Abel - None
- **TREASURER'S REPORT:** G. Abel - None
- **CGC REPORT:** C. Mask - None
- **ASSISTANT TREASURER'S REPORT:** N. Mickelson - None

STATION REPORTS: R. Cleveland

Fire/EMS: Since the last meeting the department has responded to a total of 24 calls.

#	Description	#	Description
16	EMS calls	1	Fire alarm
4	MVA	1	Suspicious package
1	Smoke investigation	34.5	Training hours
1	Structure fire		

- R. Cleveland resigned as Firechief of DMVFD effective December 31, 2023. (*see attachment*)
The board thanked R. Cleveland for his service to the district.

OLD UNFINISHED BUSINESS: G. Abel - None

ANNOUNCEMENTS: G. Abel

- Next regular board meeting rescheduled for January 17, 2024 at 6:00 PM.

ADJOURNMENT:

- Motion by G. Abel to adjourn the meeting at 6:19 PM. Second by N. Mickelson. - Discussion: None - Vote: Unanimous, motion carried.

Respectfully submitted,
Anita Gregg, recording secretary

Supporting documents:
- *Treasurer's Report*
- *Profit & Loss Budget Performance*
- *Resolution*
- *Public input sign-in*
- *Resignation*

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Original Amount</u>
DM	12/05/2023	QuickBooks Payroll Service		-5,515.51
			Cade Smith	
			Howard Dixon	
			Bryce Gutknecht	
			Leah Lewlen	
			Jerry St John	
			Tamara Jones	
DM	12/04/2023	QuickBooks Payroll Service		-2,945.39
7075	12/13/2023	Gretchen Abel	Director, Sec. Fees	-100.00
7076	12/13/2023	Rose M Abel	Director, Sec. Fees	-100.00
7077	12/13/2023	Nancy Mickelson	Director, Sec. Fees	-100.00
7078	12/13/2023	Cathy Mask	Director, Sec. Fees	-100.00
7079	12/13/2023	Anita Gregg	Director/website	-200.00
		Director, Sec. Fees	100.00	
		Website Expenses	100.00	
7080	12/13/2023	Fremont Co EMS Council	Medical Expenses	-100.00
7085	12/13/2023	Lenny Merriam, CPA	Accounting	-800.00
7086	12/13/2023	Community First National Bank	Truck payment	-2,107.20
		2019 Type 3 Engine Principal	1,867.69	
		2019 Type 3 Engine Interest	239.51	
7087	12/13/2023	Community First National Bank	Building payment	-2,149.60
		Bldg Interest	503.69	
		Bldg Principal	1,645.91	
7091	12/13/2023	Business Options Medical Billing	Medical Billing	-314.17
7084	12/13/2023	AT&T	Communication Sta #1	-91.65
7083	12/13/2023	AT&T FirstNet	National Fire Expense	-183.66
7082	12/13/2023	Acorn Petroleum	Station #1 Fuel	-2,298.87
7081	12/13/2023	Airgas	Medical Supplies Oxygen	-530.64
7088	12/13/2023	Norup Gas Inc	Propane	-709.56
		Station #1	615.20	
		Station #2	95.64	
7089	12/13/2023	Dan Slater	Professional Legal fees	-364.50
7090	12/13/2023	Bound Tree	Medical supplies	-283.12
			gloves, oxygen mask, IV solution	
7072	12/13/2023	Jim's Tire Service		-1804.99
		fire truck 411 repair	635.81	
		support truck 1 maintenance	1169.18	-1169.18
7074	12/13/2023	BossPro Diesel LLC	fire truck 411 repair	-581.73
7073	12/13/2023	Carquest/Coleman	fire truck 411 repair	-33.60
debit				-18,346.25

**Deer Mountain Fire Protection District
Profit & Loss Budget Performance**

November 2023

	Nov 23	Budget	Jan - Nov 23	YTD Budget	Annual Budget
Income					
Personal Property Exemption	0.00		450.02		
Nat'l Fire Reserve for Payroll	0.00	15,833.33	0.00	174,186.53	190,000.00
Nat'l Fire Reserve for Lease	0.00	4,479.53	0.00	49,275.93	53,755.52
Nat'l Fire State Fire Payments	4,999.26		4,999.26		
Medical Income					
Medicare/Medicaid Payments	1,427.27	366.33	5,365.30	4,029.53	4,396.00
Insurance Payments	5,361.23	1,916.33	18,797.91	21,079.53	22,999.00
Patient payments	0.00	525.66	5,365.98	5,782.26	6,300.00
Medical Income - Other	0.00	25.00	0.00	275.00	300.00
Total Medical Income	8,808.50	2,833.32	29,751.89	31,166.52	34,000.00
Contributions, Donations, Hall Rn	0.00	45.83	550.00	504.13	550.00
Fremont County Tax					
Current & Delinq. Interest	268.28	34.83	1,083.55	383.13	418.00
Current & Delinq. Ints	3,835.02	19,987.41	255,170.73	213,041.51	232,408.00
Specific Ownership ABCDF	2,731.28	1,811.58	30,583.31	19,927.38	21,739.00
Total Fremont County Tax	6,834.58	21,213.82	286,817.59	233,352.02	254,566.00
Grants	0.00	9,541.25	0.00	104,953.75	114,495.00
Misc. Inc. & Ins. Claims etc.	3,724.97	1,851.57	67,247.22	20,387.27	22,218.82
Total Income	22,366.31	55,798.75	389,814.98	613,786.25	669,585.34
Gross Profit	22,366.31	55,798.75	389,814.98	613,786.25	669,585.34
Expense					
2019 Type 3 Engine					
2019 Type 3 Engine Principal	1,887.11	1,806.92	20,404.83	10,909.12	21,719.00
2019 Type 3 Engine Interest	220.09	356.75	2,774.57	3,924.25	4,281.00
Total 2019 Type 3 Engine	2,107.20	2,166.67	23,179.20	23,833.37	26,000.00
Building Lease					
Bldg Interest	489.46	566.18	5,643.95	6,227.98	6,794.23
Bldg Principal	1,060.14	1,583.41	18,002.05	17,417.51	19,000.97
Total Building Lease	2,149.60	2,149.59	23,645.60	23,645.49	25,795.20
Reserved Funds					
Capital Improvements Account	0.00	22,358.33	0.00	245,941.63	268,300.00
2019 Type 3 Engine - next year	0.00	2,166.66	0.00	23,833.26	28,000.00
Station 1 Bldg Lease	0.00	2,312.92	0.00	25,442.12	27,765.00
Reserved for Next Years Payroll	0.00	19,716.66	0.00	216,883.26	236,600.00
Total Reserved Funds	0.00	46,554.57	0.00	512,100.27	558,655.00
Payroll					
Fire Mgmt Pay Chief Asst NFIRS	250.00	2,950.00	23,266.08	32,450.00	35,400.00
Wildland Payroll	4,848.77		4,948.77		
Payroll Other	0.00	83.33	194.00	916.83	1,000.00
Payroll Wages	15,027.56	14,168.66	136,787.51	155,833.26	170,000.00
Payroll Taxes	1,552.12	2,500.84	12,649.46	27,509.24	30,010.14
Payroll - Other	0.00		15.00		
Total Payroll	21,778.45	19,700.83	177,840.92	218,708.13	236,410.14
Capital Outlay					
Generators	0.00	533.33	0.00	5,866.53	6,400.00
Total Capital Outlay	0.00	533.33	0.00	5,866.53	6,400.00
Nat'l Fire Expenses					
Nat'l Fire Expenses	0.00	225.86	3,043.91	2,482.26	2,708.00
County Treasurers Fees	123.10	791.66	7,887.58	8,708.26	9,500.00
Director, Sec. Fees	600.00	741.66	4,700.00	8,158.26	8,900.00
Medical Expenses					
Medical Vehicle Expenses	0.00	633.87	0.00	8,970.37	7,804.00
Medical Supplies	337.42	956.33	8,646.70	10,541.63	11,500.00
Medical Training	0.00	333.33	140.00	3,666.53	4,000.00
Medical Billing	0.00	333.33	1,574.83	3,666.53	4,000.00
Medical Expenses - Other	100.00	25.00	1,100.00	275.00	300.00
Total Medical Expenses	437.42	2,283.88	11,781.53	25,120.26	27,404.00
Administrative, & Tel. Expense					
Office Equipment	0.00	58.33	0.00	641.83	700.00
Background Checks	0.00	33.33	0.00	366.53	400.00
Website Expenses	100.00	100.00	1,200.00	1,100.00	1,200.00
Dues & Subscription	510.00	416.66	7,132.74	4,563.26	5,000.00
Miscellaneous	5,082.00		6,090.20		
Office supplies					
Postage	41.25	200.00	200.80	2,200.00	2,400.00
Office supplies - Other	89.95	25.00	535.52	275.00	300.00
Total Office supplies	131.20	225.00	736.32	2,475.00	2,700.00
Phone expense	320.75	583.33	3,785.67	6,418.63	7,000.00
Total Administrative, & Tel. Expense	7,143.95	1,416.65	18,954.33	15,583.15	17,000.00
Insurance					
Liability Insurance	9,289.00	4,189.66	27,908.00	45,833.26	50,000.00
Workmen's Compensation	0.00	1,083.33	7,681.00	11,918.63	13,000.00
Total Insurance	9,289.00	5,249.99	35,769.00	57,749.89	63,000.00
Professional Fees					
Accounting	800.00	1,833.33	8,600.00	17,966.83	19,800.00
Election Expense	0.00	1,833.33	19.38	20,166.83	22,000.00
Legal Fees	0.00	633.33	1,082.28	9,186.83	10,000.00
Professional Fees - Other	0.00	41.66	26.40	458.28	600.00
Total Professional Fees	800.00	4,341.65	9,928.04	47,758.16	52,100.00

3:04 PM

12/12/23

Cash Basis

Deer Mountain Fire Protection District
Profit & Loss Budget Performance

November 2023

	Nov 23	Budget	Jan - Nov 23	YTD Budget	Annual Budget
Fire District Communications					
Communications Sta #1					
Radio Batteries	0.00	300.00	1,783.84	3,300.00	3,800.00
Radio Repairs	0.00	166.86	1,540.84	1,833.26	2,000.00
Radios	0.00	9,101.08	1,427.40	100,111.88	109,213.00
Communications Sta #1 - Other	0.00	250.00	1,405.52	2,750.00	3,000.00
Total Communications Sta #1	0.00	9,817.74	8,137.20	107,985.14	117,813.00
Communications Dispatch					
Dispatcher Fees and expenses	131.98	875.00	11,161.54	9,825.00	10,500.00
Communications Dispatch - Other	0.00		32.38		
Total Communications Dispatch	131.98	875.00	11,193.92	9,825.00	10,500.00
Total Fire District Communications	131.98	10,692.74	17,331.12	117,820.14	128,313.00
Station, Buildings, Grounds					
Building Repairs	0.00	333.33	273.97	3,666.63	4,000.00
Janitorial					
Supplies	0.00	50.00	0.00	550.00	600.00
Janitorial - Other	0.00	75.00	486.00	825.00	900.00
Total Janitorial	0.00	125.00	486.00	1,375.00	1,500.00
Building Maintenance	0.00	833.33	8,028.87	9,166.63	10,000.00
Security	0.00	833.33	0.00	9,166.63	10,000.00
Utilities					
Station #1					
Electricity	341.23	750.00	4,079.14	8,250.00	9,000.00
Propane	93.36	833.33	5,151.08	9,166.63	10,000.00
Station #1 - Other	0.00	58.33	0.00	641.63	700.00
Total Station #1	424.59	1,641.66	9,230.22	18,058.26	19,700.00
Station #2					
Electricity	62.68	66.66	570.25	733.26	800.00
Propane	0.00	58.33	0.00	641.63	700.00
Total Station #2	62.68	124.99	570.25	1,374.89	1,500.00
Total Utilities	487.27	1,766.65	9,800.47	19,433.15	21,200.00
Total Station, Buildings, Grounds	487.27	3,891.84	16,589.41	42,806.04	46,700.00
Fire Fighting supply					
Apparel	0.00	833.33	30,218.25	9,166.63	10,000.00
Equipment					
Equipment Purchases	0.00	1,250.00	1,288.93	13,750.00	15,000.00
Equipment Maintenance	77.57	541.66	1,295.46	6,958.26	8,500.00
Total Equipment	77.57	1,791.66	2,584.39	19,708.26	21,500.00
Small supplies	0.00	125.00	272.97	1,375.00	1,500.00
Total Fire Fighting supply	77.57	2,749.99	33,075.61	30,249.89	33,000.00
Fire Prevention	0.00	125.00	1,338.04	1,375.00	1,500.00
Fire Training					
Training Expenses	0.00	416.66	0.00	4,583.26	5,000.00
Total Fire Training	0.00	416.66	0.00	4,583.26	5,000.00
Travel & Ent	0.00	0.00	278.13	0.00	0.00
Vehicles Expenses					
Truck Repairs					
Repair	0.00	833.33	12,276.25	9,166.63	10,000.00
Maintenance	0.00	866.66	9,244.11	7,333.26	8,000.00
Truck Repairs - Other	0.00	166.66	0.00	1,833.26	2,000.00
Total Truck Repairs	0.00	1,866.65	21,520.36	18,333.15	20,000.00
Licenses and Registrations	0.00		250.00		
Fuel					
Station #1	0.00	1,666.66	12,039.42	18,333.26	20,000.00
Station #2	0.00	125.00	0.00	1,375.00	1,500.00
Fuel - Other	0.00	125.00	0.00	1,375.00	1,500.00
Total Fuel	0.00	1,916.66	12,039.42	21,083.26	23,000.00
Vehicle Supplies & Equipment	0.00	83.33	0.00	916.63	1,000.00
Total Vehicles Expenses	0.00	3,866.64	33,809.78	40,333.04	44,000.00
Total Expense	45,126.54	107,898.59	420,932.78	1,184,684.49	1,292,385.34
Net Income	-22,769.23	-51,899.64	-41,117.80	-670,598.24	-822,800.00



Deer Mountain Fire Protection District

6181 County Road 28
Cotopaxi, CO 81223
719-942-9610

RESOLUTION 2023-11/15-01

On this date, December 13, 2023, the Deer Mountain Board of Directors agrees to cancel all access for Sherry Hastings on all DEER MOUNTAIN FIRE PROTECTION DEPARTMENT accounts and eliminate her as a signatory for the Bank of San Juan effective December 13, 2023.

By: Rose m Abel

Vice Board Chairman, Rose Abel

By: Gretchen Abel

Treasurer, Gretchen Abel

PUBLIC COMMENT

13 DEC 2023

Lee Fidel
Yvonne Regourd



Deer Mountain Volunteer Fire Department
6181 County Road 28
Cotopaxi, Colorado 81223

To: Deer Mountain Fire Protection Board,

I Rick Cleveland here by give the Deer Mountain Fire Protection District Board My Resignation as Fire Chief of Deer Mountain Volunteer Fire Department. Effective of 12-31-2023.

Thank you

A handwritten signature in cursive script that reads "Rick Cleveland".

Rick Cleveland