



**DEER MOUNTAIN FIRE PROTECTION DISTRICT
BOARD MEETING MINUTES
JUNE 17, 2020 @ 1800 HOURS**

CALL TO ORDER: JR

PRAYER: Patrick lead the prayer. Dear God, Father in Heaven, we thank you for bringing us together. We thank you for watching over our district. We thank you for watching over our personnel has very large amount of calls, and continue to keep our district safe, and also the other districts in the state with all the other crazy things happening in the world. We pray that you put your arms around this world. We pray this in Jesus' name. Amen

PLEDGE OF ALLEGIANCE: JR led

CHANGES TO AGENDA

JR: under the treasurer's report we will be talking about collections of old bills.

Board Positions: JR: I make a **motion** to make Sherry the Treasurer of DMFPD. **Second-** Sharon.
Discussion-none. **Vote-** unanimous, Sherry abstained. Motion carries.

MINUTES

Approve minutes: MAY 20, 2020 board meeting: JR made a **motion** to approve the minutes from May 20, 2020. **Second-** Sherry. **Discussion-**none. **Vote-**unanimous. Motion carries.

TREASURER'S REPORT

Treasurer's report: Sherry made a **motion** to approve the treasurer's report. **Second-** JR
Discussion- none. **Vote-** unanimous. Motion carries (Attachment 1)

| | |
|---|------------|
| May 2020 Treasurer's Report | |
| May 1 st beginning checkbook balance | 334,138.01 |
| Month deposits | 58,797.00 |
| Income plus beginning balance | 392,935.01 |
| Total expenses to date | 10,639.52 |
| Total checking account funds | 382,295.49 |
| Emergency reserves | 50,429.82 |
| Capital improvements | 19,839.27 |
| Engine debit account | 405.04 |
| Total funds 5/31/2020 | 452,969.62 |
| | |
| June 1-17 th 2020 Bills Report | |
| Beginning checkbook June 1, 2020 | 382,295.49 |
| Total month income | 18,884.75 |
| Total income plus beginning balance | 401,533.66 |
| Total expenses to date | 15,922.42 |
| Checkbook balance to date | 385,257.82 |

Bills report: Sherry made a **motion** to approve the treasurer's report. **Second- JR Discussion-** There was a check written to Fremont County EMS Council. We previously sent checks directly to Dr. Numsen. He has returned 4 months' worth of checks and we are now to pay to the Council directly. This was not a one-time \$500 check, but 5 months' worth of previous payments that were not cashed. **Vote-**unanimous. Motion carried.

Check detail (Attachment 2)

Profit & Loss Budget Performance (Attachment 3)

Collections: JR made a **motion** to send the listed names of accounts to collections and hire a collection company. **Second-** Sharon. **Discussion-** a copy will not be provided as an attachment as there is protected HIPAA information. The only people with a list with names are Sherry and Shawn who are both HIPAA compliant. There was a question from the audience (in order to protect privacy, this part of the conversation has been edited). Sharon asked the age of the debts. The dates are on the list. These are individual collections. Total amount is \$19,198.39. There is one that will not be sent to collections because it was DOA, and we will not be going after the estate. Some patients are making payments. We are going after those that refuse to pay. **Vote-** unanimous. Motion carries

PUBLIC INPUT: 3 minutes/No disrupting pursuant to CRS 18-9-108 & DMFPD bylaws.

INPUT ONLY. If issue is not on this agenda, it may be placed on next meeting's agenda.

Becky: on June 27th 8am- 1pm there will be a backyard sale out of building C, you keep the money made, just show up; there is no charge and lunch will be available. July 4th will be an open house with a bar-b-que, children's activities will be provided. July 18th there will be a fire training and lunch. July 25th will also be a backyard sale. We will be having multiple backyard sales, so if you don't sell your stuff, hold onto it and sell it next time. Glenn Vista is also having wood chipping on July 25th from 7am-11am.

CHAIRMAN'S REPORT

New volunteer/ EMS applications CHLOE REINKE, JOE WATTS, PATRICK SMITH, JEREMY WARNER. Chole has been running with Shawn and is a very promising EMT. Joe Watts is an engine boss for wild land. Patrick Smith for various jobs. Jeremy Warner will be part of wild land at his own expense, he is overhead. JR made a **motion** to accept these people as volunteers. **Second-**Sherry. **Discussion-** Jen would like to add Themel to the vote. Sherry stated that if we are adding Themel to the vote, then she would like to table the decision pending a discussion. Themel will be tabled, the other 4 will be voted on. JR made a **motion** to approve Chloe, Joe, Patrick, and Jeremy. **Second-** Sherry. **Discussion-** none. **Vote-** unanimous.

Sherry would like to congratulate Breeann Logsdon for obtaining her EMT license. We are waiting for medical clearance before she is approved to run.

Employee handbook changes complete- completed. JR will post the update, and it will be available on the website.

Plates to engine 11- complete

Title and licenses to engine 14- still working on. Ford replaced the title. Registration needs to be done still. There is a temporary license.

VICE CHAIRMAN'S REPORT

Website: is up and running. We are still working on wild land and board positions. If there is an issue or question, please contact the team (Sharon, Patrick) via the website.

DOLA grant: There is a grant to reimburse for PPE, training and various other resources for COVID. We can apply for funds, but they have to be COVID 19 specific. There is a list that we can go over. Any expense that occurred from March 1, 2020 to December 31, 2020, can be submitted. We need to know how much to ask for. This is a federal grant that has a lot of oversight. We need to know who will be in charge of keeping up with the oversight. This is a 100% reimbursement. Qualifying things that we know of are PPE, decontamination stations, and the set up of the 2nd ambulance for COVID transportation. Shawn will be helping to find the costs already incurred. We will be doing a cost extrapolation in order to find how much to ask for. When we apply, we give a figure of what we expect to need. Then as we incur expenses, we enter in the invoices of the actual spending, and we are then reimbursed. Shawn needs to provide copies of invoices for this project. Sharon needs information for the banking as she cannot get more information until she actually logs in. Sharon made a **motion** to obtain information to continue the process of applying for the DOLA grant. **Second-** JR. **Discussion-** Sharon believes that some of the special districts can obtain up to \$3 million. **Vote-** unanimous, Sherry abstained. Motion carried.

Mill levy: Sharon thanked Shawn, Patrick, and Carl for the data used to complete the report for the mill levy. Shawn made a suggestion on incentives for new members. Billing information has been obtained for the different types of calls. Sharon pulled from the state from the Department of Occupations for wages, however the smaller districts do not report wages. Upper Arkansas did show data. This will give us a good average of what wages are for EMS. EMT and Paramedic are combined so we have to keep that in mind. Denver for instance is 60-70K per year for EMS. This report should be ready and presented on the July 15th meeting. Sharon is still waiting for some mill levy statistics from Fremont county.

COMMUNICATINS REPORT

Radio communications repeater- Joe was not present so Patrick updated. The HAM radio association put in all the equipment and now Patrick needs to manufacture some 24-inch brackets to move the antenna to the other side so that it reaches both Fremont and Westcliffe. The person who is going to help move the antenna is currently unavailable for personal reasons. We have our FCC number. The board joked that Shawn and Howard can climb the antenna.

INSURANCE

Insurance updates, Virus- Carl is still getting information together for insurance.

COMMITTEE REPORTS

Oversight committee- Rachel has nothing from the oversight committee. She would still like people to volunteer for the committee.

Station 3 updates- We are still waiting on information from Wyatt.

Station 4 updates- Jerry is requesting any information for bids for concrete. Patrick states that he has requested time and materials from a gentleman that runs a business. Rachel also noted there are people like the Tzacs that are willing to help at times. She has been very thankful to them for all that they have donated for the Cotopaxi school. Beechie and Seefert can all be contacted for information. Rock is needed at station 3. JR asked if lights were being put up at the football field. This will cause an issue for helicopter landing. Patrick would like to see if we can get bids and information for these buildings. Cody Park is holding the \$10k for when we can get this together. Rachel and Jen stated that there are some of the Amish crews that would most likely be willing to do their Saturday community service by laying the foundation for the building. Martin Miller was given the plans and Jerry is still waiting on the update from him. The main thing we need is gravel, dirt, concrete, and labor. Jerry noted that with the COVID situation and the board changing, there have been some delays, but assures that this will get off the ground.

STATION REPORTS: FIRE & EMS

Fire training hours and runs: Training hours- 4 wildland, Runs 5, 3 MVAs

EMS training hours and runs: Training hours- 42, Runs 22

There is a missing laptop. It is the one that went to California and came back. It has an extensive number of necessary files for the department. We need to find it or get it back. We also need 4 battery tenders that are \$21 each. We had one in the cage that was in there for troubleshooting, and has come up missing. It may have been thrown away. The other trucks never had one. JR made a **motion** to buy 4. **Second-Sharon.**

Discussion- JR delegated the responsibility of requesting the battery tenders to Jon. This caused quite the ballyhoo, all in good fun. **Vote-**unanimous (entire room voted aye, laughing ensued) Sherry abstained. Motion carried.

Wild land update (Joe engine boss): Jen- we have one crew on the fire: 2,568 acres at 1% containment, being run 24 hours. There are 4 people. There is clearance for a second engine boss (Ben), for a second truck fully staffed and ready for the call. Ben has committed to us for the season. Joe is a permanent engine boss. JR wanted to thank those that are going out on wildland for their sacrifices. They are sacrificing their family lives, personal comforts, and lives in order to help. This year MREs are being provided. Rachel asked if there was a way to send care packages. Jen said this is not allowed because there is no way to distribute to the group. The group will stay out for 2 weeks, possibly R&R in place, and then go back to work. The camp is set up for COVID

guidelines. This is their first fire for this and are trying to work out the kinks. JR mentioned that every hour the truck is out is \$109 with a guaranteed 8 hours, but they are staying out 16-hour shifts. There is a really high chance of the second crew going out, we are just waiting for the call. Also, there is no air conditioner in the truck. Sherry pointed out that the crew who brought it back were aware that the AC didn't work when they brought it back from repairs following the accident. They did not follow up on fixing it. Jen stated there are 3 new contracts that need to be used for wildland (Attachment 4) One is for overhead, one is for W2s, and the other is for the engine bosses for the debit card. These contracts are hard copy in personnel files and Jen has backup copies.

Urinalysis: There are 2 more left for testing. Sherry let Jen know that she has only received the bill for Howard, and there is still a question on the extra expense on the one bill.

OLD OR UNFINISHED BUSINESS

JR made a **motion** to adjourn this regular meeting in order to begin the executive meeting. **Second-** Sharon. **Vote-**unanimous. Motion carried.

Fire Chief: **EXECUTIVE MEETING**

EXECUTIVE MEETING START 1912 (7:12 PM)

END 1930 (7:30PM)

Commencement of regular meeting 1932 (7:32 PM) by JR Niblett.

Vote on new chief: Sherry made a **motion** to accept JR as Chief. **Second-** Sharon. **Discussion-** none. **Vote-**unanimous, JR abstained.

Sherry made a **motion** to ask JR as Chief to take a 6 month leave of absence from the board. **Second-** Carl. **Discussion-** none. **Vote-**unanimous, JR abstained.

Swear in chief: Sherry swore in JR.

"I Marion Niblett JR, do solemnly swear that I will support and defend the Constitution of the United States of America, and the State of Colorado. I will faithfully and impartially discharge my duties as Fire Chief of Deer Mountain Fire Protection District under the appointment according to the laws of Colorado and the bylaws of Deer Mountain Fire Protection District to the best of my skills and ability so help me God." (Attachment 5)

Patrick asked all to join in prayer: Dear God we pray for this newly appointed Chief. We pray that you will protect him and each of the Firefighters under his command he delves into uncertain incidents and dangers, as he fulfills the duties that he has sworn here to uphold. Holy father God, give this chief clarity of mind and patients in training of the young volunteers and medics to recall the training he has had. Give him nerves of steel as he encounters stressors at his routine job as a Fire Chief that most people can never imagine or have ever seen. Give him strength and courage to do the job he has sworn and affirmed here to do today. Holy Father keep him and the firefighters and their families in your great arms of love as he and his Firefighters go into harm's way to do their jobs. Lord keep them from danger, keep them safe.

Please let them hear that whisper of help from a child, from an adult, or any elderly person. Through Jesus' holy name we pray. Amen."

JR thanked everyone and said he will lead to the best of his ability. He announced that Sharon will be taking over as Chairman. He will make sure she has all the information passed to her so that she may resume his duties. He will also remain available for any questions.

NEW BUSINESS

Community center HEALTH DEPARTMENT: The community center may possibly be open by the end of the month. A variance must be submitted. We should know by the end of the month. Bingo may be able to resume. Family units may sit together but non family units must maintain distancing. Single use condiments have to be used.

Sharon wanted to thank everyone for their offered help in her new Chairman position.

ANNOUNCEMENTS: Next regular board meeting- July 15th, 2020 @ 6:00 PM

VOTE TO ADJOURN: Sharon made a **motion** to adjourn. **Second**-Sherry. **Discussion**-none. **Vote**-Unanimous.

DEER MOUNTAIN FIRE PROTECTION DISTRICT

May 2020 Treasurer's Report for the June 17, 2020 District Board meeting

**THE BANK
OF
SAN JUANS
CHECKING
ACCOUNT**

| | |
|---|---------------------|
| Beginning May 1st Bank of San Juans bank balance | \$334,138.01 |
| Deposits this month | |
| County Deposit for prior month | \$54,266.66 |
| Patient Income | \$3,490.41 |
| Medical Insurance Income | \$771.15 |
| Medicare / Medicaid Income | \$268.78 |

Total Month Income

\$58,797.00

Total Income plus beginning balance

\$392,935.01

The Bank of San Juans Chk #s:

| Num | Date | Name | Description | |
|-------------------------------|------------|---------------------------------|--------------------------------|---------------------------|
| 6026 | 04/15/2020 | Lone Wolf Disposal | Trash Removal | 384.00 |
| 6035 | 04/15/2020 | Breeann Logsdon | Director Fee | 100.00 |
| Withdraw | 04/30/2020 | Colorado State Treasurer | State Unemployment Payroll Tax | 73.92 |
| Debit | 05/04/2020 | Answer Right Telecommunications | Dispatcher Fees and Expenses | 11.20 |
| Debit | 05/05/2020 | Fremont County | Recording Fees | 8.25 |
| Debit | 05/06/2020 | AMS | Fees | 4.00 |
| Debit | 05/07/2020 | Intuit | Payroll Direct Deposit Fee | 14.00 |
| Withdraw | 05/13/2020 | U. S. Treasury | Payroll Tax Deposit | 705.32 |
| Withdraw | 05/14/2020 | QuickBooks | Payroll | 3,223.34 |
| Debit | 05/14/2020 | Midway USA | Supplies | 317.97 |
| Debit | 05/19/2020 | Special District Assoc. | Annual Membership Dues | 558.50 |
| 6053 | 05/20/2020 | Sangre de Cristo Electric | Electric Utility | 412.39 |
| 6057 | 05/20/2020 | J.R. Niblett | Director Fee | 100.00 |
| 6055 | 05/20/2020 | J.R. Niblett | Reimbursement | 15.00 |
| Debit | 05/26/2020 | Grasshopper | Answering Service | 30.59 |
| Withdraw | 05/28/2020 | QuickBooks | Payroll | 3,445.04 |
| Withdraw | 05/28/2020 | U. S. Treasury | Payroll Tax Deposit | 767.78 |
| Withdraw | 05/28/2020 | QuickBooks | Payroll | 468.22 |
| Total Expenses to Date | | | | <u>\$10,639.52</u> |

TOTAL CHECKING ACCOUNT FUNDS**

\$382,295.49

Other Bank Account Balances:

| | |
|--|----------------------------|
| Emergency Reserves Bank of San Juans | \$50,429.82 |
| Capital Improvements Bank of San Juans | \$19,839.27 |
| Engine Debit Account Bank of San Juans | \$405.04 |
| Total Funds 5/31/20 | <u>\$452,969.62</u> |

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06/16/20

Deer Mountain Fire Protection District
Check Detail
 June 1 - 17, 2020

| Type | Num | Date | Name | Account | Amount |
|-----------------|-----|------------|---------------------------------|--------------------------------|-----------------|
| Liability Check | | 06/11/2020 | QuickBooks Payroll Service | Bank of the San Juans-Checking | -3,003.76 |
| | | | QuickBooks Payroll Service | Direct Deposit Liabilities | 3,003.76 |
| | | | | | <u>3,003.76</u> |
| Check Debit | | 06/03/2020 | USPO | Bank of the San Juans-Checking | -16.50 |
| | | | | Postage | 16.50 |
| | | | | | <u>16.50</u> |
| Check Debit | | 06/03/2020 | Fremont County Clerk | Bank of the San Juans-Checking | -31.26 |
| | | | | Licenses and Registrations | 31.26 |
| | | | | | <u>31.26</u> |
| Check Debit | | 06/03/2020 | Canon City Tire & Service | Bank of the San Juans-Checking | -862.87 |
| | | | | Maintenance | 862.87 |
| | | | | | <u>862.87</u> |
| Check Debit | | 06/04/2020 | Answer Right Telecommunications | Bank of the San Juans-Checking | -80.00 |
| | | | | Dispatcher Fees and expenses | 80.00 |
| | | | | | <u>80.00</u> |
| Check Debit | | 06/06/2020 | Intuit | Bank of the San Juans-Checking | -18.00 |
| | | | | Payroll Other | 18.00 |
| | | | | | <u>18.00</u> |
| Check W/D | | 06/01/2020 | CenturyLink | Bank of the San Juans-Checking | -343.88 |
| | | | | Phone expense | 343.88 |
| | | | | | <u>343.88</u> |
| Check 6072 | | 06/17/2020 | Lenny Merriam, CPA | Bank of the San Juans-Checking | -750.00 |
| | | | | Accounting | 750.00 |
| | | | | | <u>750.00</u> |
| Check 6073 | | 06/17/2020 | J.R. Niblett | Bank of the San Juans-Checking | -100.00 |
| | | | | Director, Sec. Fees | 100.00 |
| | | | | | <u>100.00</u> |

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06/16/20

Deer Mountain Fire Protection District
Check Detail
June 1 - 17, 2020

| | | | |
|------------|--------------------------------------|--------------------------------|-----------------|
| Check 6074 | 06/17/2020 Carl Jones | Bank of the San Juans-Checking | -100.00 |
| | | Director, Sec. Fees | 100.00 |
| | | | <u>100.00</u> |
| Check 6075 | 06/17/2020 Sharon Zuidema | Bank of the San Juans-Checking | -100.00 |
| | | Director, Sec. Fees | 100.00 |
| | | | <u>100.00</u> |
| Check 6076 | 06/17/2020 Sherry Hastings | Bank of the San Juans-Checking | -100.00 |
| | | Director, Sec. Fees | 100.00 |
| | | | <u>100.00</u> |
| Check 6077 | 06/17/2020 Breeann M. Logsdon | Bank of the San Juans-Checking | -100.00 |
| | | Director, Sec. Fees | 100.00 |
| | | | <u>100.00</u> |
| Check 6078 | 06/17/2020 Fremont Co EMS Council | Bank of the San Juans-Checking | -500.00 |
| | | Medical Expenses | 500.00 |
| | | | <u>500.00</u> |
| Check 6079 | 06/17/2020 CHPG UC SS | Bank of the San Juans-Checking | -50.00 |
| | | Background Checks | 50.00 |
| | | | <u>50.00</u> |
| Check 6080 | 06/17/2020 Sangre de Cristo Electric | Bank of the San Juans-Checking | -354.74 |
| | | Electricity | 41.15 |
| | | Electricity | 281.63 |
| | | electricity | 31.96 |
| | | | <u>354.74</u> |
| Check 6081 | 06/17/2020 The Rock Parts Company | Bank of the San Juans-Checking | -36.99 |
| | | Maintenance | 36.99 |
| | | | <u>36.99</u> |
| Check 6082 | 06/17/2020 Acorn Petroleum, Inc | Bank of the San Juans-Checking | -1,005.66 |
| | | Other | 1,005.66 |
| | | | <u>1,005.66</u> |

5:38 PM
06/16/20

Deer Mountain Fire Protection District
Check Detail
June 1 - 17, 2020

| | | | | |
|-------|------|--|--------------------------------|-----------------|
| | | | | 1,005.66 |
| Check | 6083 | 06/17/2020 Dan Slater | Bank of the San Juans-Checking | -27.00 |
| | | | Legal Fees | 27.00 |
| | | | | <u>27.00</u> |
| Check | 6084 | 06/17/2020 Business Options | Bank of the San Juans-Checking | -552.89 |
| | | | Medical Billing | 552.89 |
| | | | | <u>552.89</u> |
| Check | 6085 | 06/17/2020 Combined Regional Communications Auth | Bank of the San Juans-Checking | -1,527.75 |
| | | | Dispatcher Fees and expenses | 1,527.75 |
| | | | | <u>1,527.75</u> |
| Check | 6086 | 06/17/2020 Norup Gas, Inc. | Bank of the San Juans-Checking | -195.39 |
| | | | Propane | 195.39 |
| | | | | <u>195.39</u> |
| Check | 6087 | 06/17/2020 Community First National Bank | Bank of the San Juans-Checking | -2,107.20 |
| | | | 2019 Type 3 Engine Principal | 1,638.37 |
| | | | 2019 Type 3 Engine Interest | 468.83 |
| | | | | <u>2,107.20</u> |
| Check | 6088 | 06/17/2020 Community First National Bank | Bank of the San Juans-Checking | -2,149.60 |
| | | | Bldg Principal | 1,475.80 |
| | | | Bldg Interest | 673.80 |
| | | | | <u>2,149.60</u> |
| Check | 6089 | 06/17/2020 Community First National Bank | Bank of the San Juans-Checking | -663.15 |
| | | | Support Principal | 566.34 |
| | | | Support Interest | 96.81 |
| | | | | <u>663.15</u> |
| Check | 6090 | 06/17/2020 Community First National Bank | Bank of the San Juans-Checking | -1,145.78 |
| | | | Engine Principal | 918.17 |
| | | | Engine interest | 227.61 |
| | | | | <u>1,145.78</u> |

5:37 PM
06/16/20
Cash Basis

**Deer Mountain Fire Protection District
Profit & Loss Budget Performance
May 2020**

| | May 20 | Budget | Jan - May 20 | YTD Budget | Annual Bu... |
|--|-----------|-----------|--------------|------------|--------------|
| Income | | | | | |
| Nat'l Fire State Fire Payments | 0.00 | 8,333.34 | 0.00 | 41,666.70 | 100,000.00 |
| Capital Lease Income | 0.00 | 358.20 | 0.00 | 1,791.00 | 4,298.40 |
| Medical Income | | | | | |
| Medicare/Medicaid Payments | 268.78 | | 1,399.93 | | |
| Insurance Payments | 2,445.67 | | 34,631.60 | | |
| Patient payments | 1,963.40 | | 3,579.65 | | |
| Medical Income - Other | 0.00 | 4,340.00 | 0.00 | 21,700.00 | 52,000.00 |
| Total Medical Income | 4,677.85 | 4,340.00 | 39,611.18 | 21,700.00 | 52,000.00 |
| Contributions, Donations, Hall Rn | 0.00 | | 1,536.96 | | |
| Fremont County Tax | | | | | |
| Current & Delinq. Interest | 55.11 | | 69.04 | | |
| Current & Delinq. tax | 13,996.82 | | 178,949.04 | | |
| Specific Ownership ABCDF | 3,333.40 | | 13,591.65 | | |
| Fremont County Tax - Other | 0.00 | 20,733.93 | 0.00 | 103,669.65 | 248,807.09 |
| Total Fremont County Tax | 17,385.33 | 20,733.93 | 192,609.73 | 103,669.65 | 248,807.09 |
| Misc. Inc. & Ins. Claims etc. | 0.00 | | 904.53 | | |
| Total Income | 22,063.18 | 33,765.47 | 234,662.40 | 168,827.35 | 405,105.49 |
| Gross Profit | 22,063.18 | 33,765.47 | 234,662.40 | 168,827.35 | 405,105.49 |
| Expense | | | | | |
| 2019 Type 3 Engine | | | | | |
| 2019 Type 3 Engine Principal | 1,632.73 | | 8,107.65 | | |
| 2019 Type 3 Engine Interest | 474.47 | | 2,428.35 | | |
| 2019 Type 3 Engine - Other | 0.00 | 2,107.25 | 0.00 | 10,536.25 | 25,287.00 |
| Total 2019 Type 3 Engine | 2,107.20 | 2,107.25 | 10,536.00 | 10,536.25 | 25,287.00 |
| Building Lease | | | | | |
| Bldg Interest | 678.03 | | 3,428.04 | | |
| Bldg Principal | 1,471.57 | | 7,319.96 | | |
| Building Lease - Other | 0.00 | 2,166.67 | 0.00 | 10,833.35 | 26,000.00 |
| Total Building Lease | 2,149.60 | 2,166.67 | 10,748.00 | 10,833.35 | 26,000.00 |
| 2001 Smeal Engine 11 Lease | | | | | |
| Engine Principal | 914.89 | | 4,541.95 | | |
| Engine interest | 230.89 | | 1,186.95 | | |
| 2001 Smeal Engine 11 Lease - Other | 0.00 | 1,145.84 | 0.00 | 5,729.20 | 13,750.00 |
| Total 2001 Smeal Engine 11 Lease | 1,145.78 | 1,145.84 | 5,728.90 | 5,729.20 | 13,750.00 |
| 2017 Support 11 Truck Lease | | | | | |
| Support Principal | 1,127.98 | | 3,360.67 | | |
| Support Interest | 198.32 | | 618.23 | | |
| 2017 Support 11 Truck Lease - Other | 0.00 | 663.34 | 0.00 | 3,316.70 | 7,960.00 |
| Total 2017 Support 11 Truck Lease | 1,326.30 | 663.34 | 3,978.90 | 3,316.70 | 7,960.00 |
| Reserved Funds | 0.00 | 3,916.13 | 0.00 | 19,580.65 | 46,993.56 |
| Payroll | | | | | |
| Payroll Other | 14.00 | | 80.00 | | |
| Payroll Wages | 12,296.85 | | 44,436.49 | | |
| Payroll Taxes | 977.33 | | 3,531.77 | | |
| Payroll - Other | 0.00 | 12,500.00 | 0.00 | 62,500.00 | 150,000.00 |
| Total Payroll | 13,288.18 | 12,500.00 | 48,048.26 | 62,500.00 | 150,000.00 |

5:37 PM
 06/16/20
 Cash Basis

**Deer Mountain Fire Protection District
 Profit & Loss Budget Performance
 May 2020**

| | May 20 | Budget | Jan - May 20 | YTD Budget | Annual Bu... |
|---|----------|----------|--------------|------------|--------------|
| Capital Outlay | | | | | |
| Station 3 | 0.00 | | 1,000.00 | | |
| Vehicle Purchase | 0.00 | | 19,140.12 | | |
| Total Capital Outlay | 0.00 | | 20,140.12 | | |
| State Fire Disbursements | 0.00 | | 372.33 | | |
| Nat'l Fire Expenses | 0.00 | | 10.00 | | |
| County Treasurers Fees | 421.55 | 600.00 | 5,370.50 | 3,000.00 | 7,200.00 |
| Director, Sec. Fees | 400.00 | 1,000.00 | 2,100.00 | 5,000.00 | 12,000.00 |
| Medical Expenses | | | | | |
| Communications Other | 0.00 | | 0.00 | | |
| Medical Vehicle Expenses | 0.00 | 83.33 | 0.00 | 416.65 | 1,000.00 |
| Medical Supplies | 0.00 | 1,000.00 | 1,676.08 | 5,000.00 | 12,000.00 |
| Medical Training | 0.00 | | 190.00 | | |
| Medical Billing | 546.19 | 350.00 | 2,987.15 | 1,750.00 | 4,200.00 |
| Medical Expenses - Other | 0.00 | 100.00 | 100.00 | 500.00 | 1,200.00 |
| Total Medical Expenses | 546.19 | 1,533.33 | 4,953.23 | 7,666.65 | 18,400.00 |
| Administrative, & Tel. Expense | | | | | |
| Background Checks | 0.00 | 50.00 | 620.00 | 250.00 | 600.00 |
| Website Expenses | 8.25 | 41.66 | 278.41 | 208.30 | 500.00 |
| Mileage | 0.00 | 25.00 | 0.00 | 125.00 | 300.00 |
| Dues & Subscription | 558.50 | 83.33 | 908.50 | 416.65 | 1,000.00 |
| Miscellaneous | 4.00 | 33.33 | 701.71 | 166.65 | 400.00 |
| Office supplies | | | | | |
| Postage | 0.00 | 33.33 | 66.00 | 166.65 | 400.00 |
| Office supplies - Other | 0.00 | 125.00 | 485.42 | 625.00 | 1,500.00 |
| Total Office supplies | 0.00 | 158.33 | 551.42 | 791.65 | 1,900.00 |
| Phone expense | 0.00 | 350.00 | 2,058.48 | 1,750.00 | 4,200.00 |
| Total Administrative, & Tel. Expense | 570.75 | 741.65 | 5,118.52 | 3,708.25 | 8,900.00 |
| Insurance | | | | | |
| Liability Insurance | 0.00 | 2,416.66 | 11,500.00 | 12,083.30 | 29,000.00 |
| Workman's Compensation | 0.00 | 1,833.33 | 2,065.01 | 9,166.65 | 22,000.00 |
| Total Insurance | 0.00 | 4,249.99 | 13,565.01 | 21,249.95 | 51,000.00 |
| Professional Fees | | | | | |
| Accounting | 750.00 | 1,500.00 | 3,525.00 | 7,500.00 | 18,000.00 |
| Election Expense | 0.00 | 833.33 | 558.32 | 4,166.65 | 10,000.00 |
| Legal Fees | 108.00 | 333.33 | 648.00 | 1,666.65 | 4,000.00 |
| Professional Fees - Other | 15.00 | 10.84 | 15.00 | 54.20 | 130.00 |
| Total Professional Fees | 873.00 | 2,677.50 | 4,746.32 | 13,387.50 | 32,130.00 |
| Misc. Expenses | 0.00 | | 164.75 | | |
| Fire District Communications | | | | | |
| Communications Dispatch | | | | | |
| Dispatcher Fees and expenses | 1,569.54 | 566.66 | 3,819.10 | 2,833.30 | 6,800.00 |
| Total Communications Dispatch | 1,569.54 | 566.66 | 3,819.10 | 2,833.30 | 6,800.00 |
| Fire District Communications - Other | 0.00 | | 95.36 | | |
| Total Fire District Communications | 1,569.54 | 566.66 | 3,914.46 | 2,833.30 | 6,800.00 |
| Station, Bldgs, Grounds | | | | | |
| Building Repairs | 0.00 | 125.00 | 10.93 | 625.00 | 1,500.00 |
| Janitorial | 0.00 | 250.00 | 768.00 | 1,250.00 | 3,000.00 |
| Building Maintenance | 0.00 | 166.66 | 127.91 | 833.30 | 2,000.00 |

5:37 PM
 06/16/20
 Cash Basis

**Deer Mountain Fire Protection District
 Profit & Loss Budget Performance
 May 2020**

| | May 20 | Budget | Jan - May 20 | YTD Budget | Annual Bu... |
|-------------------------------|------------------|------------------|------------------|-------------------|-------------------|
| Utilities | | | | | |
| Station #1 | | | | | |
| Electricity | 339.01 | | 2,014.37 | | |
| Propane | 34.62 | | 2,777.02 | | |
| Station #1 - Other | 0.00 | 1,266.66 | 298.28 | 6,333.30 | 15,200.00 |
| Total Station #1 | 373.63 | 1,266.66 | 5,089.67 | 6,333.30 | 15,200.00 |
| Station #2 | | | | | |
| Electricity | 41.55 | | 205.89 | | |
| Propane | 0.00 | | 974.99 | | |
| Station #2 - Other | 0.00 | 108.33 | 0.00 | 541.65 | 1,300.00 |
| Total Station #2 | 41.55 | 108.33 | 1,180.88 | 541.65 | 1,300.00 |
| Station #3 | | | | | |
| electricity | 31.83 | | 159.41 | | |
| Propane | 0.00 | | 38.99 | | |
| Station #3 - Other | 0.00 | 83.33 | 0.00 | 416.65 | 1,000.00 |
| Total Station #3 | 31.83 | 83.33 | 198.40 | 416.65 | 1,000.00 |
| Total Utilities | 447.01 | 1,458.32 | 6,468.95 | 7,291.60 | 17,500.00 |
| Total Station, Builds,Grounds | 447.01 | 1,999.98 | 7,375.79 | 9,999.90 | 24,000.00 |
| Fire Fighting supply | | | | | |
| Apparel | 399.00 | 208.33 | 479.14 | 1,041.65 | 2,500.00 |
| Equipment | | | | | |
| Equipment Purchases | 0.00 | 416.66 | 0.00 | 2,083.30 | 5,000.00 |
| Equipment Maintenance | 0.00 | 500.00 | 3,178.43 | 2,500.00 | 6,000.00 |
| Equipment Repairs | 0.00 | 166.66 | 416.55 | 833.30 | 2,000.00 |
| Equipment - Other | 0.00 | | 573.34 | | |
| Total Equipment | 0.00 | 1,083.32 | 4,168.32 | 5,416.60 | 13,000.00 |
| Small supplies | 317.97 | | 317.97 | | |
| Fire Fighting supply - Other | 0.00 | | 26.99 | | |
| Total Fire Fighting supply | 716.97 | 1,291.65 | 4,992.42 | 6,458.25 | 15,500.00 |
| Travel & Ent | 0.00 | | 797.17 | | |
| Vehicles Expenses | | | | | |
| Truck Repairs | | | | | |
| Repair | 0.00 | 833.33 | 1,030.91 | 4,166.65 | 10,000.00 |
| Maintenance | 37.68 | 583.33 | 514.49 | 2,916.65 | 7,000.00 |
| Truck Repairs - Other | 0.00 | | 403.00 | | |
| Total Truck Repairs | 37.68 | 1,416.66 | 1,948.40 | 7,083.30 | 17,000.00 |
| Licenses and Registrations | 0.00 | 41.66 | 0.00 | 208.30 | 500.00 |
| Fuel | | | | | |
| Station #1 | 0.00 | | 1,647.62 | | |
| Fuel - Other | 0.00 | 1,083.33 | 0.00 | 5,416.65 | 13,000.00 |
| Total Fuel | 0.00 | 1,083.33 | 1,647.62 | 5,416.65 | 13,000.00 |
| Other | 0.00 | | 28.98 | | |
| Total Vehicles Expenses | 37.68 | 2,541.65 | 3,625.00 | 12,708.25 | 30,500.00 |
| Total Expense | 25,599.75 | 39,701.64 | 156,285.68 | 198,508.20 | 476,420.56 |
| Net Income | <u>-3,536.57</u> | <u>-5,936.17</u> | <u>78,376.72</u> | <u>-29,680.85</u> | <u>-71,315.07</u> |



**Deer Mountain Fire Protection District
NATIONAL FIRE/INCIDENT PAYMENT AGREEMENT**

Deer Mountain Fire Protection District, known as (DMFPD) and Firefighter

Print name: _____, hereby agree to the following National Fire/Incident Payment Plan.

As a contract (1099) Firefighter agrees to accept seventy-five (75) percent of wages due within **fourteen (14)** days from returning from an incident. This person also agrees to receive the balance of pay for wages due and per diem to be paid within **Thirty (30)** days from returning from an incident. **If you are overpaid you will be responsible for repaying the excess back to the district within seven (7) days.**

Firefighter DATE

DMFPD Chairman DATE

DMFPD Treasurer DATE

1099



Deer Mountain Fire Protection District

NATIONAL FIRE/INCIDENT PAYMENT AGREEMENT

Deer Mountain Fire Protection District, known as (DMFPD) and Firefighter

Print name: _____, hereby agree to the following National Fire/Incident Payment Plan.

As an employee Firefighter agrees to accept seventy five (75) percent of wages due within **fourteen (14)** days from returning from an incident. This person also agrees to receive the balance of pay for wages due and per diem to be paid by within **thirty (30)** days from returning from incident.

If you are overpaid you will be responsible for repaying the excess pay back to the district within seven (7) days.

Firefighter agrees to use the DMFPD credit/debit card only for lodging, food, fuel for vehicle, and emergency repairs.

Firefighter DATE

DMFPD Chairman DATE

DMFPD Treasurer DATE

WZ



Deer Mountain Fire Protection District

NATIONAL FIRE/INCIDENT PAYMENT AGREEMENT

Deer Mountain Fire Protection District, known as (DMFPD) and Firefighter

Print name: _____, hereby agree to the following National Fire/Incident debit/ credit card use.

Firefighter agrees to use the DMFPD credit/debit card only for lodging, food, fuel for vehicle, and emergency repairs.

Firefighter understands they are responsible for the card while it is in their possession and is for the soul use of Department expresses only.

The card will be returned to the department upon return from each incident and kept at the station until it is need for another incident.

In the event that the firefighter charges expenses that ae not fire related they will be charged for the cost plus interest and surrender use of the card. Consequences will be determined and could be possible termination.

Firefighter DATE

DMFPD Chairman DATE

DMFPD Treasurer DATE

Debit Contract

FIRE CHIEF OATH OF OFFICE

STATE OF COLORADO COUNTY OF FREMONT:

I, Marion Niblett JR., do solemnly swear that I will faithfully and impartially discharge the duties of Fire Chief as prescribed by law and to the best of my ability, and that I will support and defend the Constitution of the State of Colorado and of the United States of America also the by-laws of Deer Mountain Fire Protection District, So help Me God.

Marion Niblett JR. Signature

July 03, 2020

Stacy Zindema
BOARD MEMBER

[Signature]
BOARD MEMBER

[Signature]
DISTRICT SECRETARY

DMFPD Seal

