



**DEER MOUNTAIN FIRE PROTECTION DISTRICT  
BOARD MEETING MINUTES  
APRIL 15, 2020 @ 1800 HOURS**

**CALL TO ORDER:** JR Niblett called meeting to order at 6:00 PM.

**PRAYER:** Led by Patrick Smith

**PLEDGE OF ALLEGIANCE:** Led by Robert Themel

**CHANGES TO AGENDA:** JR Niblett would like to add to New Business regarding a phone call from Sheriff Cooper regarding use of the empty bay in the Cotopaxi building.

**MINUTES:**

**Approve minutes: March 18, 2020** Patrick Smith: **I motion** to approve the March 18, 2020 board meeting minutes. **Second:** JR Niblett. **Discussion:** None. **Vote:** unanimous-motion carried

**TREASURER'S REPORT**

**Treasurer's report:** Sherry Hastings: **I would like to make a motion** to approve the Treasurer's report for March. **Second:** JR Niblett. **Discussion-** none. **Vote:** unanimous- motion carried. (Attachment 1)

**Bills Report:** Sherry Hastings: **I would like to make a motion** to approve the Bills report for April. **Second:** Patrick Smith. **Discussion:** We have 0 income due to the virus. Sherry thanked everyone for cutting back on spending. For those who have not cut back on spending, a discussion will occur later. **Vote:** unanimous-motion carried

<b>MARCH 2019 TREASURER'S REPORT</b>	
<b>March 1<sup>st</sup> beginning checkbook balance</b>	<b>292,298.74</b>
<b>Month deposits</b>	<b>68,184.27</b>
<b>Income plus beginning balance</b>	<b>360,483.01</b>
<b>Total expenses to date</b>	<b>27,853.67</b>
<b>Total checking account funds</b>	<b>332,629.34</b>
<b>Emergency reserves</b>	<b>50,429.82</b>
<b>Capital improvements</b>	<b>19,839.27</b>
<b>Engine debit account</b>	<b>405.04</b>
<b>Total funds 3/31/2020</b>	<b>403,303.47</b>
<b>APRIL 2020 BILLS REPORT</b>	
<b>Beginning checkbook April 1, 2020</b>	<b>403,303.47</b>
<b>Total month income</b>	<b>0</b>
<b>Total income plus beginning balance</b>	<b>403,303.47</b>
<b>Total expenses to date</b>	<b>16,463.44</b>
<b>Checkbook balance to date</b>	<b>396,839.03</b>

**PUBLIC INPUT: 3 minutes/ No disrupting pursuant to CRS 18-9-108 & DMFPD Bylaws.**

**INPUT ONLY. If issue is not on this agenda, it may be placed on next meeting's agenda.**

**Linda Gallegos:** Thanked the first responders: Shawn Logsdon and Jerry St. John for their response to her husband's recent emergency call.

Sherry Hastings also thanked Shawn and Jerry.

#### **CHAIRMAN'S REPORT**

**New Volunteer/EMS Applications:** JR Niblett- no new volunteers this month

**By law change complete tweak-** JR Niblett- By law change is complete and has been posted.

**Employee Handbook Changes-** JR Niblett: **I would like to make a motion** to make corrections and tweaks to the employee handbook with the stipulation that the board will make the final decision.

**Second:** Patrick Smith. **Discussion:** none. **Vote:** unanimous-motion carried

**Title to Engine 11-** JR Niblett: The title to Engine 11 was lost. It should have been received last year. He has received a new title from the manufacturer. We still need to get the weigh bill and the license for it. We will then have everything transferred when Fremont city is re-opened.

#### **VICE-CHAIRMAN'S REPORT**

**Burn Barrel/Red Flag Days:** Patrick Smith: Answering service has been adjusted so that they can contact all officers excluding Adam Andersen that has Verizon. Adam Andersen will be copied by Patrick every time a burn notice is received. Red flag days are not kept up on by the answering service. Patrick will contact the service if there is a Red Flag Day. Jon Oldfield will be second in line if Patrick is unavailable. Jon will delegate a third person if necessary.

**Communications as a department:** Patrick Smith: Everyone feels like we need better communication; from the board down the line. We need to set up more parameters to make sure everyone is on the same page. Also, since there was a story in The Wet Mountain Tribune, **I would like to make a motion** to make a press release when the new board takes over in order to notify the community of the new board members. **Second:** JR Niblett. **Discussion:** JR asked what the cost would be. Patrick is asking Jordan to do it for free, but the cost is unknown. JR stated that if Jordan does not do the release for free, he would pay for it. **Vote:** unanimous- motion carried.

#### **COMMUNICATIONS REPORT**

**Radio Communications Update-** Patrick Smith requests a volunteer to go to building C to see if the batteries work and do an inventory if not already available. Robert Themel advised that there is an inventory. Patrick would like to have an inventory done again and a copy of the inventory. Robert will have by Wednesday 22.

**HAM Radio Repeaters:** Patrick Smith: Two (2) people donated repeaters. We will have a duplexer that has been tested and fixed. We are now setting up an installation date with CenturyLink who has volunteered their services to install on the existing antenna.

**State Website Update:** Patrick Smith: I attended a two-and-one-half-hour course with Mr. Chung to learn how to build the state website. Front page is done. Because it is more time intensive than he planned, Patrick has asked Richard Chung and Sharon Zuidema to help as she is a trained IT person. **I Patrick Smith make a motion** to give Sharon Zuidema permission to have authorized access to the application and site administration effective April 15<sup>th</sup> 2020, according to the Security Policy Agreement provided by the State website project manager, Richard Chung and to also take over the position of Entity Project Manager upon taking her position on the board of directors at the May board of directors meeting and taking the oath of office. I also motion for Sharon Zuidema to have access and site administration to the DMFPD.net website effective April 15<sup>th</sup>, 2020. According to post as voted by the board and information as it is approved by the board. (Attachment 2). **Second:** JR Niblett.  
**Discussion:** none. **Vote:** unanimous- motion carried.

## **INSURANCE**

**Insurance Updates, Virus:** JR Niblett: one of the risk managers may be here the first or second week of May in order to view some of the property.

## **COMMITTEE REPORTS**

**Oversight Committee-** Rachel Vinson: not in attendance. No other business

**Station 3 Update:** Robert Themel: Station 3 and 4 are at a standstill due to the COVID. No new updates.

**Station 4 Update:** Robert Themel: Station 3 and 4 are at a standstill due to the COVID. No new updates.

## **STATION REPORTS: FIRE & EMS**

**Fire training hours & runs:** Robert Themel: 5 runs and 65 hours of training

**EMS training hours & runs:** Robert Themel: 7 runs and 50 hours of training. Med 1 is still set up for respiratory response. COVID has slowed all other calls.

**Wildland update:** Jenn Judd: There have been a few fires that have occurred, but did not require anything more than mutual aid call. We have two (2) crews ready to go on Type III to go out, awaiting a call. Tender is also ready with one (1) person to go out. The system is still having glitches; communication is still directly from Pueblo. All pack tests are done, with one retest needed because of a medical call during the pack test.

**Urinalysis:** Jenn Judd: almost everyone has been tested. She is still awaiting a few that could not get in due to the shutdown. As soon as the testing sites reopen, they will test. All who have taken the UA have passed. Jenn stated that all employees are testing. Sherry asked if Jenn knew why one of the tests was charged extra. Jenn will need to contact them because nothing special was done, so the cost should be the same. Sherry has the code if Jenn needs it to contact the company.

## **OLD OR UNFINISHED BUSINESS**

**Mill Levy:** JR Niblett did not receive a call to add the levy to the ballot. He will have to wait until tomorrow, Thursday, to take it down to Canon City due to the limited staffing.

## **NEW BUSINESS**

**Transition to new board members:** Patrick Smith: By doing the website in advance, this should make the transition to the new board easier. He asked if there was anything else the board would like to do for the new board. He believes there is nothing more to do as everything is in order. He stated that he appreciates everyone's hard work.

**Advertisement for Fire Chief:** JR Niblett: The add went out for new fire chief in Westcliffe and Canon. We have 30 days to wait by law.

**Sheriff's agreement:** JR Niblett: He has not been able to take the agreement down to be signed by the Sheriff due to limited staffing. The Sheriff is to call JR when he is available to sign. The agreement is to allow the Sheriff to write citations. JR found that the agreement does not need to be signed because the fire Chief and officers can write tickets according to Dan Slater. Sherry asked how much court would cost if a ticket needed to be enforced. JR assured Sherry that the court costs are paid by the person who receives the ticket. JR: **I would like to make a motion** to allow me to investigate in house ticketing, and report back to the board. **Second:** Patrick Smith. **Discussion:** Patrick asked if the tickets had to be given by either the sheriff OR the department. JR stated that yes, the chief could write a ticket that had to be paid or appear in court. Sherry asked who is allowed to write the tickets. JR stated that the Fire Marshal, Fire Chief, and Officers are able to write tickets. Training is required. We already have tickets printed. **Vote:** unanimous- motion carried.

**Statement:** Sherry Hastings: My Dearest Deer Mountain Fire Fighters, EMTs, Board Members and Community, it saddens me at what is going on. I have done my best to leave names out of my statements as to not embarrass anyone. I did not feel that it was necessary to call out anybody's behavior. Sadly, I was wrong! I was told that when Joe Watts left, all of this would stop; you lied to me. Since Joe left, things only got worst. I was told that when a certain board member left, things would get better; once again I was lied to. Things did not change! I was told that if a certain web site did not exist, things would get better; again, I was lied to. Maybe I should not use the word lied to, maybe the correct word should be misinformed. As a board member, we are held to different standards. We are asked to refrain from certain things but in a statement, we do not refrain. The lies, rumors, embellishment on things must stop. You are better than this. You are not Ben, or are you? You are doing the same things that you hated the most about this site; twisting of words, inaccurate facts. Some of you might be wondering what I am talking about. So, let me enlighten you! IC Themel has decided to step down as IC, the rumor that Joe Watts is going to be Chief, that everyone is walking out, Joe is going to fire everyone, we are folding. Please tell me how we went from Robert deciding to do what was best for him and his family to: WE ARE FOLDING. The only true thing that I said was Robert Themel has decided to step down. Yes, I know where all the embellishments came from. This behavior must stop. Everyone must stop adding their own twist to what they hear, stop twisting someone else's words. If you feel you must repeat what you hear, please repeat it in the same manner in which you heard it. Why must you stir the pot and cause more drama? As a board member I spend more time putting out fires than I do on anything else. As you should have noticed, I have only used two names in my statement. These are the two people that everyone seems to think it's ok to bash. Well, since it seems you have no regards for their reputations nor the reputation of DMVFD/EMTs, why should I care if I use your names in a

statement. I will no longer hold my tongue, I will from this day forth call you out for your behavior. Stop the rumors, stop the embellishing and twisting what you hear. Thank you for your time.

JR Niblett: I put out an email when Robert stepped down. He was not forced to step down. The rumors have got to stop. The other rumor was that JR had immediately hired Joe Watts. JR assured that he is unable to do this or anything unilaterally.

JR Niblett: would like to thank Patrick for the work he has done. He appreciates everything he has done. Patrick states that he will still be here to help if needed.

JR Niblett: Asked what the feeling of the board was regarding the use of the community center for the use of checkers by groups. The law says that we can't currently gather. He would rather follow the law. He has no problem with allowing the use of the library for borrowing a book to take home.

Sherry Hastings: I think that until this is over, people should be gathering at their homes. If for example Loaves and Fishes donates food, and people come to pick up food, that benefits the entire community. Social gatherings should not be held here, they need to happen in their homes.

Community question: Jon- asked if we would be held liable if they were to become sick. The board answered that, yes, we may be held liable.

Jerry St. John added that this building is the restroom of the EMTs and fire fighters. There is no way for them to know if they are infected following a call. There is a danger to the women that are gathering. Sherry noted that they are a danger to the EMTs as well, because there is no way to know of their infection status.

**Community Center** JR Niblett: **I make a motion** to close the community center to everyone except to hold board meetings and for community food disbursement until the Governor lifts the ban. **Second:** Sherry Hastings. **Discussion:** none. **Vote:** unanimous- motion carried.

**Sheriff:** JR Niblett: received a call from the Sheriff regarding the use of the building in Cotopaxi station 2. They would like to park one of their vehicles in a bay. They will change locks and provide keys. Robert will change the lock out per Sherry's instruction early next week. JR will get with the captain and allow access. We have been assured that at any time, if we need the building back, they will move out, no questions asked.

**Statement:** Robert Themel: I would like to inform you that this is my official two-week notice. I will no longer be running the ambulance or responding to calls after 1 May, 2020. Robert has taken an offer to advance his education. He offered his resignation and thanked Joe Watts, JR Niblett, Patrick Smith, Sherry Hastings, and the community for the opportunity to entrusting him with his care. He thanked the fire fighters and EMTs. He will assist in the transition as well as return to the department following his training to assist in picking up shifts. He will try to make sure the transition goes as smoothly as possible. He offers his assistance even if it's years down the road.

**ANNOUNCEMENTS:** JR Niblett: next regular board meeting is May 20, 2020 at 6:00 PM. We will take our oaths again.

**VOTE TO ADJOURN:** JR Niblett: **I motion** to adjourn the meeting. **Second:** Patrick Smith. **Discussion:** none. **Vote:** unanimous- meeting adjourned.

Attachment 1

## DEER MOUNTAIN FIRE PROTECTION DISTRICT

March 2020 Treasurer's Report for the April 15, 2020 District Board meeting

**THE BANK  
OF  
SAN JUANS  
CHECKING  
ACCOUNT**

Beginning March 1st Bank of San Juans bank balance	\$292,298.74
<b>Deposits this month</b>	
County Deposit for prior month	\$61,895.26
Medical Insurance Income	\$3,900.85
Patient Income	\$2,134.01
Medicare / Medicaid Income	\$254.15

<b>Total Month Income</b>	<b>\$68,184.27</b>
<b>Total Income plus beginning balance</b>	<b>\$360,483.01</b>

**The Bank of San Juans Chk #s:**

Num	Date	Name	Description	310.03
5964	02/07/2020	The Rock Parts Company	Vehicle Supplies	250.00
5967	02/07/2020	Colorado State Fire Association	Dues and Memberships	189.00
5962	02/07/2020	Dan Slater	Legal Services	750.00
5988	02/17/2020	Lenny Merriam CPA	Accounting Services	432.14
5981	02/17/2020	Business Options	January 2020 Billing	44.98
5980	02/17/2020	The Rock Parts Company	Vehicle Supplies	28.98
5986	02/17/2020	David Nowland	Reimbursement	30.72
Debit	02/22/2020	Grasshopper	Answering Service	425.78
5992	03/02/2020	Century Link	Telephone / Internet	159.54
5991	03/02/2020	DeLuca Propane Company	Propane	104.05
5993	03/02/2020	Direct TV	February Service	80.00
Debit	03/02/2020	Answer Right Communications	March Communications	727.16
Withdraw	03/04/2020	U.S. Treasury	941 EFTPS Payroll Tax Deposit	3,495.99
Withdraw	03/05/2020	QuickBooks	Payroll	16.00
Debit	03/09/2020	Intuit	Payroll Direct Deposit Fee	5,750.00
6004	03/16/2020	VFIS Insurance	Installation # 3	2,149.60
5997	03/16/2020	Community First National Bank	Building	2,107.20
5996	03/16/2020	Community First National Bank	2019 Type 3 Engine	1,145.78
5995	03/16/2020	Community First National Bank	Smeal Engine 11	750.00
5994	03/16/2020	Lenny Merriam CPA	Accounting Services	685.47
6011	03/16/2020	DeLuca Propane Company	Propane	663.15
5998	03/16/2020	Community First National Bank	Support 11 Truck	518.00
6008	03/16/2020	Rocky Mountain Fire Extinguisher	Inspection & Equipment	482.89
6016	03/16/2020	Sangre De Cristo Electric	Electric Utility	418.81
6009	03/16/2020	The Rock Parts Company	Vehicle Supplies	377.08
6007	03/16/2020	Bound Tree Medical	Medical Supplies	316.28
6018	03/16/2020	Business Options	February Billing	205.29
6012	03/16/2020	Direct TV	March Service	121.50
6014	03/16/2020	Dan Slater	Legal Services	118.75
6019	03/16/2020	Airgas USA	Oxygen	100.00
6001	03/16/2020	J.R. Niblett	Director Fee	99.72
6010	03/16/2020	Linda Gallegos	Reimbursement	6.70
6017	03/16/2020	E-470 Public Highway Authority	Toll Fee	701.08
Withdraw	03/18/2020	U.S. Treasury	941 EFTPS Payroll Tax Deposit	3,800.24
Withdraw	03/19/2020	QuickBooks	Payroll	30.16
Debit	03/21/2020	GoDaddy	Website	30.72
Debit	03/24/2020	Grasshopper	Answering Service	230.88
Withdraw	03/31/2020	QuickBooks	Payroll	230.88
			<b>Total Expenses to Date</b>	<b>\$27,853.67</b>

**TOTAL CHECKING ACCOUNT FUNDS\*\*** **\$332,629.34**

<b>Other Bank Account Balances:</b>	
Emergency Reserves Bank of San Juans	\$50,429.82
Capital Improvements Bank of San Juans	\$19,839.27
Engine Debit Account Bank of San Juans	\$405.04
<b>Total Funds 3/31/20</b>	<b>\$403,303.47</b>

11:33 AM  
04/14/20

**Deer Mountain Fire Protection District  
Bills Paid**

Type	Num	Date	Name	Account	Original Amount
DD		04/02/2020	QuickBooks Payroll Service	Payroll	-3,298.87
Check	6020	04/15/2020	Direct TV - VOIDED		0.00
Check	6021	04/15/2020	DeLuca Propane Company	Propane	-159.54
Check	6022	04/15/2020	Prairie Mountain Media	Election Expense	-58.32
Check	6023	04/15/2020	AT&T Mobility	Phone expense	-95.36
Check	6024	04/15/2020	Sangre de Cristo Electric	Electricity	-482.23
Check	6025	04/15/2020	E-470 Public Hwy Authority	Travel & Ent	-7.05
Check	6026	04/15/2020	Lone Wolf Disposal	Janitorial-Dumpster	-384.00
Check	6027	04/15/2020	CHPG UC SS - VOIDED		0.00
Check	6028	04/15/2020	AT&T Mobility	Phone expense	-47.00
Check	6029	04/15/2020	Bound Tree Medical	Medical Supplies	-251.43
Check	6030	04/15/2020	Answer Right Telecommunications	Dispatcher Fees and expenses	-80.00
Check	6031	04/15/2020	Tom Adams	Apparel-remimburtment	-22.14
Check	6032	04/15/2020	J.R. Niblett	Director, Sec. Fees	-100.00
Check	6033	04/15/2020	Patrick Smith	Director, Sec. Fees	-100.00
Check	6034	04/15/2020	Sherry Hastings	Director, Sec. Fees	-100.00
Check	6035	04/15/2020	Breeann M. Logsdon	Director, Sec. Fees	-100.00
Check	6036	04/15/2020	Linda Gallegos	Election Expense/DEO	-500.00
Check	6037	04/15/2020	Dr. Paul Numsen	Medical expence Other	-100.00
Check	6038	04/15/2020	Community First National Bank	<b>Support Truck</b>	-663.15
			Support Principal	561.65	
			Support Interest	101.50	
				<hr/> 663.15	
Check	6039	04/15/2020	Community First National Bank	<b>Engine</b>	-1,145.78
			Engine Principal	911.63	
			Engine interest	234.15	
				<hr/> 1,145.78	
Check	6040	04/15/2020	Community First National Bank	<b>Type 3 Engine</b>	-2,107.20
			2019 Type 3 Engine Principal	1,627.11	
			2019 Type 3 Engine Interest	480.09	
				<hr/> 2,107.20	
Check	6041	04/15/2020	Community First National Bank		-2,149.60
			Bldg Principal	1,467.35	
			Bldg Interest	682.25	
				<hr/> 2,149.60	
Check	6042	04/15/2020	Lenny Merriam, CPA	Accounting	-750.00
Check	6043	04/15/2020	Custer County Clerk & Recorder	Equipment-scales	-10.00
Check	6044	04/15/2020	Business Options	Medical Billing	-776.44
Check	6045	04/15/2020	Norup Gas, Inc.	Propane	-309.54
Check	6046	04/15/2020	Pinnacol Assurance	Workman's Compensation	-869.00
Check	6047	04/15/2020	Pinnacol Assurance	Workman's Compensation	-1,527.01
Check	6048	04/15/2020	CHPG UC SS - VOIDED		0.00
Check	6049	04/15/2020	CHPG UC SS	Background-Wildland	-185.00
Check	6050	04/15/2020	Prairie Mountain Media	<b>Budget announcement</b>	-30.78
Check	6051	04/15/2020	Wet Mountain Tribune	<b>Fire Chief newspaper ad</b>	-54.00
			<b>Total Expences April 1-15-2020</b>		-16,463.44

11:50 AM  
 04/14/20  
 Cash Basis

**Deer Mountain Fire Protection District  
 Profit & Loss Budget Performance  
 March 2020**

	Mar 20	Budget	Jan - Mar 20	YTD Budget	Annual Budget
<b>Income</b>					
Nat'l Fire State Fire Payments	0 00	8,333 34	0 00	25,000 02	100,000 00
Capital Lease Income	0 00	358 20	0 00	1,074 60	4,298 40
<b>Medical Income</b>					
Medicare/Medicaid Payments	438 90		942 22		
Insurance Payments	5,433 86		26,948 52		
Patient payments	416 25		1,616 25		
Medical Income - Other	0 00	4,340 00	0 00	13,020 00	52,000 00
<b>Total Medical Income</b>	6,289 01	4,340 00	29,506 99	13,020 00	52,000 00
Contributions, Donations, Hall Rn	0 00		1,536 96		
<b>Fremont County Tax</b>					
Current & Delinq. Interest	9 73		11 19		
Current & Delinq. tax	20,592 76		111,702 22		
Specific Ownership ABCDF	2,101 50		7,646 74		
Fremont County Tax - Other	0 00	20,733 93	0 00	62,201 79	248,807 09
<b>Total Fremont County Tax</b>	22,703 99	20,733 93	119,360 15	62,201 79	248,807 09
<b>Total Income</b>	28,993 00	33,765 47	150,404 10	101,296 41	405,105 49
<b>Gross Profit</b>	28,993 00	33,765 47	150,404 10	101,296 41	405,105 49
<b>Expense</b>					
<b>2019 Type 3 Engine</b>					
2019 Type 3 Engine Principal	1,621 51		4,847 81		
2019 Type 3 Engine Interest	485 69		1,473 79		
2019 Type 3 Engine - Other	0 00	2,107 25	0 00	6,321 75	25,287 00
<b>Total 2019 Type 3 Engine</b>	2,107 20	2,107 25	6,321 60	6,321 75	25,287 00
<b>Building Lease</b>					
Bldg Interest	686 46		2,067 76		
Bldg Principal	1,483 14		4,381 04		
Building Lease - Other	0 00	2,166 67	0 00	6,500 01	26,000 00
<b>Total Building Lease</b>	2,149 60	2,166 67	6,448 80	6,500 01	26,000 00
<b>2001 Smeal Engine 11 Lease</b>					
Engine Principal	908 38		2,715 43		
Engine Interest	237 40		721 91		
2001 Smeal Engine 11 Lease - Other	0 00	1,145 84	0 00	3,437 52	13,750 00
<b>Total 2001 Smeal Engine 11 Lease</b>	1,145 78	1,145 84	3,437 34	3,437 52	13,750 00
<b>2017 Support 11 Truck Lease</b>					
Support Principal	559 33		1,671 04		
Support Interest	103 82		318 41		
2017 Support 11 Truck Lease - Other	0 00	663 34	0 00	1,990 02	7,960 00
<b>Total 2017 Support 11 Truck Lease</b>	663 15	663 34	1,989 45	1,990 02	7,960 00
Reserved Funds	0 00	3,916 13	0 00	11,748 39	46,993 56
<b>Payroll</b>					
Payroll Other	16 00		50 00		
Payroll Wages	8,328 35		24,647 01		
Payroll Taxes	662 12		1,958 78		
Payroll - Other	0 00	12,500 00	0 00	37,500 00	150,000 00
<b>Total Payroll</b>	9,006 47	12,500 00	26,655 79	37,500 00	150,000 00
<b>Capital Outlay</b>					
Station 3	1,000 00		1,000 00		
Vehicle Purchase	0 00		19,140 12		
<b>Total Capital Outlay</b>	1,000 00		20,140 12		
State Fire Disbursements	0 00		372 33		
Nat'l Fire Expenses	0 00		10 00		
County Treasurers Fees	618 06	600 00	3,351 36	1,800 00	7,200 00
Director, Sec. Fees	600 00	1,000 00	1,300 00	3,000 00	12,000 00

11:50 AM  
 04/14/20  
 Cash Basis

**Deer Mountain Fire Protection District  
 Profit & Loss Budget Performance  
 March 2020**

	Mar 20	Budget	Jan - Mar 20	YTD Budget	Annual Budget
<b>Medical Expenses</b>					
Communications Other	100 00		200 00		
Medical Vehicle Expenses	0 00	83 33	0 00	249 99	1,000 00
Medical Supplies	495 83	1,000 00	1,424 65	3,000 00	12,000 00
Medical Training	190 00		190 00		
Medical Billing	316 26	350 00	1,664 52	1,050 00	4,200 00
Medical Expenses - Other	0 00	100 00	100 00	300 00	1,200 00
<b>Total Medical Expenses</b>	<b>1,102 11</b>	<b>1,533 33</b>	<b>3,579 17</b>	<b>4,599 99</b>	<b>18,400 00</b>
<b>Administrative, &amp; Tel. Expense</b>					
Background Checks	0 00	50 00	435 00	150 00	600 00
Website Expenses	30 16	41 66	30 16	124 98	500 00
Mileage	0 00	25 00	0 00	75 00	300 00
Dues & Subscription	100 00	83 33	350 00	249 99	1,000 00
Miscellaneous	251 25	33 33	612 93	99 99	400 00
Office supplies					
Postage	16 50	33 33	49 50	99 99	400 00
Office supplies - Other	210 38	125 00	485 42	375 00	1,500 00
<b>Total Office supplies</b>	<b>226 88</b>	<b>158 33</b>	<b>534 92</b>	<b>474 99</b>	<b>1,900 00</b>
Phone expense	425 78	350 00	1,104 03	1,050 00	4,200 00
<b>Total Administrative, &amp; Tel. Expense</b>	<b>1,034 07</b>	<b>741 65</b>	<b>3,067 04</b>	<b>2,224 95</b>	<b>8,900 00</b>
<b>Insurance</b>					
Liability Insurance	5,750 00	2,416 66	11,500 00	7,249 98	29,000 00
Workman's Compensation	0 00	1,833 33	2,637 00	5,499 99	22,000 00
<b>Total Insurance</b>	<b>5,750 00</b>	<b>4,249 99</b>	<b>14,137 00</b>	<b>12,749 97</b>	<b>51,000 00</b>
<b>Professional Fees</b>					
Accounting	750 00	1,500 00	2,025 00	4,500 00	18,000 00
Election Expense	0 00	833 33	0 00	2,499 99	10,000 00
Legal Fees	121 50	333 33	540 00	999 99	4,000 00
Professional Fees - Other	0 00	10 84	0 00	32 52	130 00
<b>Total Professional Fees</b>	<b>871 50</b>	<b>2,677 50</b>	<b>2,565 00</b>	<b>8,032 50</b>	<b>32,130 00</b>
<b>Misc. Expenses</b>	0 00		164 75		
<b>Fire District Communications</b>					
Communications Dispatch					
Dispatcher Fees and expenses	110 72	566 66	1,978 97	1,699 98	6,800 00
<b>Total Communications Dispatch</b>	<b>110 72</b>	<b>566 66</b>	<b>1,978 97</b>	<b>1,699 98</b>	<b>6,800 00</b>
Fire District Communications - Other	0 00		95 36		
<b>Total Fire District Communications</b>	<b>110 72</b>	<b>566 66</b>	<b>2,074 33</b>	<b>1,699 98</b>	<b>6,800 00</b>
<b>Station, Buildings, Grounds</b>					
Building Repairs	0 00	125 00	10 93	375 00	1,500 00
Janitorial	0 00	250 00	384 00	750 00	3,000 00
Building Maintenance	0 00	166 66	127 91	499 98	2,000 00
Utilities					
Station #1					
Electricity	409 65		1,285 32		
Propane	845 01		2,273 32		
Station #1 - Other	104 05	1,266 66	298 28	3,799 98	15,200 00
<b>Total Station #1</b>	<b>1,358 71</b>	<b>1,266 66</b>	<b>3,836 92</b>	<b>3,799 98</b>	<b>15,200 00</b>
Station #2					
Electricity	41 28		124 11		
Propane	0 00		974 99		
Station #2 - Other	0 00	108 33	0 00	324 99	1,300 00
<b>Total Station #2</b>	<b>41 28</b>	<b>108 33</b>	<b>1,099 10</b>	<b>324 99</b>	<b>1,300 00</b>

11:50 AM  
 04/14/20  
 Cash Basis

**Deer Mountain Fire Protection District  
 Profit & Loss Budget Performance  
 March 2020**

	Mar 20	Budget	Jan - Mar 20	YTD Budget	Annual Budget
Station #3					
electricity	31 96		95 62		
Propane	0 00		38 99		
Station #3 - Other	0 00	83 33	0 00	249 99	1,000 00
<b>Total Station #3</b>	<b>31 96</b>	<b>83 33</b>	<b>134 61</b>	<b>249 99</b>	<b>1,000 00</b>
<b>Total Utilities</b>	<b>1,431 95</b>	<b>1,458 32</b>	<b>5,070 63</b>	<b>4,374 96</b>	<b>17,500 00</b>
<b>Total Station, Bldgs, Grounds</b>	<b>1,431 95</b>	<b>1,999 98</b>	<b>5,593 47</b>	<b>5,999 94</b>	<b>24,000 00</b>
Fire Fighting supply					
Apparel	0 00	208 33	58 00	624 99	2,500 00
Equipment					
Equipment Purchases	0 00	416 66	0 00	1,249 98	5,000 00
Equipment Maintenance	1,640 58	500 00	3,178 43	1,500 00	6,000 00
Equipment Repairs	0 00	166 66	416 55	499 98	2,000 00
Equipment - Other	563 34		563 34		
<b>Total Equipment</b>	<b>2,203 92</b>	<b>1,083 32</b>	<b>4,158 32</b>	<b>3,249 96</b>	<b>13,000 00</b>
Fire Fighting supply - Other	0 00		26 99		
<b>Total Fire Fighting supply</b>	<b>2,203 92</b>	<b>1,291 65</b>	<b>4,243 31</b>	<b>3,874 95</b>	<b>15,500 00</b>
Travel & Ent	6 70		790 12		
Vehicles Expenses					
Truck Repairs					
Repair	0 00	833 33	1,030 91	2,499 99	10,000 00
Maintenance	418 81	583 33	476 81	1,749 99	7,000 00
Truck Repairs - Other	403 00		403 00		
<b>Total Truck Repairs</b>	<b>821 81</b>	<b>1,416 66</b>	<b>1,910 72</b>	<b>4,249 98</b>	<b>17,000 00</b>
Licenses and Registrations	0 00	41 66	0 00	124 98	500 00
Fuel					
Station #1	0 00		1,647 62		
Fuel - Other	0 00	1,083 33	0 00	3,249 99	13,000 00
<b>Total Fuel</b>	<b>0 00</b>	<b>1,083 33</b>	<b>1,647 62</b>	<b>3,249 99</b>	<b>13,000 00</b>
Other	0 00		28 98		
<b>Total Vehicles Expenses</b>	<b>821 81</b>	<b>2,541 65</b>	<b>3,587 32</b>	<b>7,624 95</b>	<b>30,500 00</b>
<b>Total Expense</b>	<b>30,623 04</b>	<b>39,701 64</b>	<b>109,828 30</b>	<b>119,104 92</b>	<b>476,420 56</b>
<b>Net Income</b>	<b>-1,630.04</b>	<b>-5,936.17</b>	<b>40,575.80</b>	<b>-17,808.51</b>	<b>-71,315.07</b>

Attachment 2



DEER MOUNTAIN FIRE PROTECTION DISTRICT

Board meeting April 15<sup>th</sup> 2020 Motion By Patrick Smith

I Patrick Smith make a Motion to give Sharon Zuidema permission to have authorized, access to the application and site administration effective April 15<sup>th</sup> 2020, according to the Security Policy Agreement provided by the State website project Manager, Richard Chung and also to take over the position of Entity Project Manager upon taking her position on the board of directors at the May board of directors meeting and taking the oath of office.

I also Motion for Sharon Zuidema to have access and site administration to the DMFPD.net website effective this day April 15<sup>th</sup> 2020. According to post as voted by the board and information as it is approved by the board.

JR Niblett

JR Niblett Board Chairman

Patrick Sm

Patrick Smith Board vice Chairman

Sherry Ha

Sherry Hastings Board treasurer

Dated

April 15, 2020

DMFPD