

DEER MOUNTAIN FIRE PROTECTION DISTRICT

BOARD MEETING MINUTES

March 20th, 2019 @1800 hrs

CALLED TO ORDER: The meeting was called to order at 1800.

DIRECTORS PRESENT: J.R. Niblett, Elaine Foster, Crystal Warner, Patrick Smith & Sarah Killough

PRAYER: By Patrick Smith

PLEDGE of ALLEGIANCE: Led by J.R.

CHANGES TO AGENDA: Chairman Niblett made a motion for Crystal Warner to handle March 20th meeting minutes as well as the February 20th minutes, Patrick 2nd. Motion carried.

MEETING MINUTES: No meeting minutes for February 20th were available for approval.

PUBLIC COMMENTS: Sherry Hasting presented the board with a Kitchenaid Mixer that was bought in Denver and was purchased for the amount budgeted.

TREASURER'S REPORT: Sarah reported:

Beginning February 1st checkbook balance Bank of San Juans	\$222,942.34
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Deposits this month-to-date

County Deposit for prior month	\$86,431.42
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Collins- 6272 CR 28- Jan payment	
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Medical Income	\$3,952.87
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Gas Purchase -D. Themel	\$55.00
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State Fire Payments (Travel Diener & Blue Water)	\$71.00
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Fundraising Letter Donations	\$130.00
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Grant Proceeds for LifePak 15	\$28,597.86
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Reverse Debit to Faricy Boys in December	\$78.57
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Home Depot Fuel Rewards	\$10.00
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J. Loyo payment for part	\$6.30
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Transfer remaining funds from Great Western	\$7,505.50
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Total Month Income	\$126,838.52
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Total Income plus beginning balance	\$349,780.86
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<u>Total Expenses to date</u>	<u>\$45,648.85</u>
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<u>Checkbook Balance 02/28/2019</u>	<u>\$304,132.01</u>
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Beginning February 1st checkbook balance Great Western	\$7,070.87
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Deposits this month-to-date

Interest	\$0.04
Credit Check #4217 (Gowdy) Never Cashed	\$434.59
Total Deposits plus beginning balance	\$7,505.50
****CLOSED ACCOUNT**** transfer funds to Bank of San Juans	(\$7,505.50)
<u>Checkbook Balance 2/28/2019</u>	<u>\$0.00</u>

TOTAL CHECKING ACCOUNT FUNDS \$304,132.01

Other Bank Account Balances:

Emergency Reserves Bank of San Juans	\$50,429.82
Capital Improvements Bank of San Juans	\$19,839.27
Engine Debit Account Bank of San Juans	\$198.22
<u>TOTAL FUNDS 01/31/19</u>	<u>\$374,599.32</u>

Sara made a motion to accept February 2019 Treasures report, Elaine 2nd. Motion Carried

-BILLS REPORT:

Beginning March 1st checkbook balance Bank of San Juans	\$304,132.01
Deposits this month-to-date	
County Deposit for prior month	
Medical income	\$2,420.94
Medical Donations	\$100.00
Contributions	\$200.00
Grant Nagel Foundation	\$250.00
TOTAL MONTH INCOME TO-DATE	\$2,970.94
Total Income plus beginning balance	\$307,102.95
<u>Total expenses to Date</u>	<u>\$30,952.54</u>
<u>Checkbook Balance to date</u>	<u>\$276,150.41</u>

Sarah motioned to approve the March bills. Elaine 2nd. Chief Watts asked Sarah if an amount for the wild land fire payment came in. Sarah stated it was on the P&L in the amount of \$167,387.50, which is carried forward. Chief Watts asked if it was in the numbers. Sarah stated it has not been added in as she has not finished redoing the budget. She anticipates it to be finished by June or July. Motion did not pass. After discussion, J.R. made motion to pay all bills except check #5592 (Jay Demay, medical training), until the board heard otherwise from the district's attorney. All board members will know the following day, March 21st by noon, whether or not to release the check. There was further discussion on the matter, Elaine and Sarah opposed holding back DeMay's check. Motion Carried.

-Procedure for getting bills paid: Sarah stated all bills are sent to the fire department, info.dmfpd@gmail.com or if they are actual paper bills, they are to be slid under the board room door. Sarah takes the first set of bills to the bookkeeper on Wednesday a week before the board meeting, then the second set on Monday before the meeting. The report comes out the night before and Sarah had to fix a few things. She said from now on we should get the reports the night before. Payroll is not on the bills report but the money is already spent in the amount \$3,234.29. This amount will show up on next month treasures report.

-Contacting the bookkeeper: Sarah said that the bookkeeper can't be called by several different people since she deals with hundreds of clients. If too many people call the bookkeeper, we may have to find another bookkeeper or she may go up in price. Sarah made a motion that all information going to or coming from bookkeeper goes through the board's treasure. Elaine 2nd. J.R. asked if there would be a second contact and Sarah said it would be Elaine. Motion carried.

-Workman's Comp Percentage: Sarah asked Crystal if she has found out about the percentage. Crystal stated that she hasn't had a chance but that she would. Sarah stated that Jenn needed it by April 1st.

CHAIRMANS REPORT:

-Approve new applications: No new applications

-Labor to install both Generators: \$5,100.00 to \$6,500.00

-Electrical permits for generators: Electrical permit will be needed

-Plumbing permits for generators: Plumbing permits will be needed

-2 batteries to purchase, for generators: 2 batteries will need to be purchased, eventually. One more generator still needs to be purchased.

-2 District lawsuits for discrimination and defamation of character: J.R. stated that there aren't any lawsuits for discrimination; just an investigation. J.R. stated it is not to be discussed per attorneys advisement. Patrick made a motion for J.R. to be the main contact for the attorneys on this particular situation. Crystal 2nd. J.R. abstained. Motion carried.

-Recall campaign for Elaine Foster moving forward: J.R. stated Mr. Hill asked for information. J.R. stated he knew no information about the recall. The county is not involved, DOLA was notified. SDA lawyer stated if they needed any information, they would have to find the information themselves that they we were not to provide anything. There was a discussion stating the board doesn't do the recall, it was up to the citizens. The district only pays for the elections.

Elaine addressed, that the recall and complaints of the discrimination and defamation of character are due to the fact that she is a witness in a discrimination case that the district is involved in. She stated the actions against her are illegal due to they are retaliatory. Elaine stated, "When any person makes a complaint about discrimination at their job, or where ever, they are protected by being that witness. They cannot be harassed legally." She stated that she received a letter from Joe Watt's attorney to cease and desist. In turn, Joe's attorney received a letter from Elaine's attorney stating that the action itself was trying to silence or change her testimony and intimidate her, which is illegal. Elaine said that they needed to figure out who Mr. Hill is and advise him that if he were to move forward with the recall, he would be breaking the law and could be held financially responsible. Elaine said "Anybody who hitches the wagon to help out to intimidate me, harassing me or discriminating against me because I'm a witness to this case can be personally and legally and financially attached to this incident and are breaking the law the minute they do it." A member of the public Robyn said Elaine was threatening

them. Elaine stated that the State of Colorado has good witness protection laws and they describe her situation. Elaine said she wasn't threatening anyone. Elaine stated she was warning everyone to stop harassing, threatening her, try to recall her or sue her about this particular situation and not to come after her for being a witness. Crystal interjected and asked how it could be considered retaliation if the public had no idea what was happening. Elaine reiterated that she was a witness to the civil rights situation. Elaine stated that her attorney told her to warn the public and the board. A couple of board member interjected and stated they can't talk about it. A member of the public, Rob Adams, stated his concerns between the employee and board members. Sherry Hastings, another member of the public, told Elaine that what she said she took it as a threat to be able to vocalize her opinion. Elaine handed out a letter from her lawyer, backing up her statements that she is a protected witness and that people who stop harassing her and threatening to recall her.

-Cost of recall to district: Possibly \$5000-\$10,000 a definite amount was unknown.

STATIONS REPORTS: FIRE & EMS

-Fire runs and training hours: Joe reported 8 Fire runs and 72 hours for training

-EMS runs and training hours: Joe reported 22 EMS runs and EMS hours for training 105. Joe stated Steve was putting in extra hours to train and teach the EMT-I students. There was discussion on how to pay it because it wasn't normal EMS pay. J.R. made a motion to pay Steve at his ALS rate, Crystal 2nd. Motion carried.

-Station 1, 2, & 3 updates: It was reported by Joe that it would be at the end of May that the fire station would have the type 3 trucks. Elaine asked if the power cot had arrived. Joe stated it would arrive the next day.

- Purchases: Joe requested to send 5 firefighters to AUTO-X class in May; Elaine made a motion to spend up to \$3500 for the AUTO-X course, Sarah 2nd. Motion Carried. Joe also requested to send 5 firefighters to a High Angle class in the beginning of April at \$300 each. Joe also stated that a Swift Water class will be coming up during the summer and 5 Firefighters will need to take the course as well. There was further discussion, J.R. made motion send 5 firefighters to the High Angle Rescue class. Crystal 2nd. Motion passed. Joe requested for Leslie Parks to be paid \$400 for teaching 5 days of wild land classes at the station. Elaine made a motion to pay Leslie parks \$400, Patrick 2nd. Further discussion was said. Motion carried.

- Wild land updates: Jenn stated they have a few new recruits to staff the engines, there is 1 engine boss and 2 engine boss trainees, an engine and tender vehicle is on the board ready to go. She stated there are currently 2 fires, which are being monitored closely.

COMMUNICATIONS REPORT:

-Purchases: All radio and equipment for the new truck is in route with tracking. Patrick stated the security system is in building A. There is a residential system and a commercial system. Residential system is \$600, the commercial is \$1500. Both security systems are better than the one in station A. Patrick made a motion to purchase the commercial security system for \$1500, Elaine 2nd. Further discussion to add more to security in the P&L. Motion carried. J.R. spoke to Patrick about Gaylan Murray who came to J.R. to purchase a bulletin board for pamphlets for the school in the amount of \$450. Patrick made a motion to supply an educational board for the Cotopaxi school. Elaine 2nd. Motion carried. Patrick suggested that the website for Deer Mountain was old and wants a newer, updated website. Sarah asked how much the hosting site would be, Elaine agreed it was time for an updated

look. Crystal stated it would be \$15-17 a month or about \$160 annually. J.R. made a motion to update the website and keep it in house. Patrick 2nd. Motion carried. No updates on century link bringing it closer to the station.

INSURANCE REPORT: Crystal received an email from Sue of Pinnacol that the district would be receiving a check in the amount of \$1,578 only if nothing was owed by the district. Sarah interjected that the district did owe and the amount would be sent out with the checks that were approved. Crystal asked if any mailing regarding the insurance that it would not be opened, due to the fact that she hasn't been receiving any mail from the insurance company. It was said that any future mail would be placed in her box unopened.

VICE-CHAIRMAN'S REPORT:

-**Grant update:** Elaine stated she went to the RETAC EMS Provider Grant review and it went well, the board is asking for \$16,000 to replace LIFEPAK 12 with LIFEPAK 15, also asking for \$3,100 for rugged laptops due to them being 8 years old and an old operating system, the district should know if approved by the end of June. Power Cot should be arriving soon she asked Steve if he would order the EZIO and CPAP machine the district was approved for. If the district were to be approved then both ambulances will be with modern equipment. The power cot and power load system needs to be sent to Denver once it has arrived. Joe stated it was already installed. Elaine hopes that the LIFEPAKS are approved to have the ambulances updated and modern for patients. Joe is considering putting one of the ambulances on ROSS; he would be putting the older ambulance and leaving the newer ambulance in district.

COMMITTEE REPORT: Rob Adams discussed station 3 and station 4.

Mill levy update: There is 9 Mills asked for and Dan is working on the resolution.

OLD OR UNFINISHED BUSINESS:

-**Secretary position:** Ron MacFarlane (present) and Amber Matice submitted their resumes for the position, Ron gave an introduction and he has some questions to ask.

- **Golden Acres inclusion:** J.R. stated that Dan Slater knows what to do, and the paperwork is on the judge's desk.

NEW BUSINESS: None.

ANNOUNCEMENTS: Next regular board meeting-April 17, 2019 @ 6:00PM

VOTE TO ADJOURN: J.R. motioned to adjourn the meeting. Elaine 2nd. Motion carried. Meeting adjourned.

ADDENDUM

*****NOTE: Be advised that Sarah Killough was told by 9 AM the next morning (03/21/2019) to release the check to Jay DeMay. J.R. NIBLETT, PATRICK SMITH & CRYSTAL WARNER CHANGED THEIR VOTE AFTER CONSULTING WITH DITSRICT ATTORNEY ABOUT EMT-I CONTRACT AND JAY DEMAY'S PAY ON 3/21/2019 @ 8:30AM*****